

Element II: Staff Education and Professional Development Tracking Form

Use this form to list all staff and record relevant information for Element II. Documentation of all information recorded must be submitted with this form. If you provide a CCCCD Student ID # you do not have to submit copies of training transcripts, only evidence of diplomas, certifications, degrees and college transcripts.

Staff Name	Position Leadership, Teacher, or Emergency Person	Hire Date	Education Achieved * See below	Tier Level Entry, Skilled, or Accomplished	Annual Training Hours (Total hours and # of certified)	Enrolled in ECE courses or formal training (Y/N)	1 hour of S/E (Y/N)	1 hour of N (Y/N)	1 Hour of PA (Y/N)
Student # (Found at http://sc-cccd.net/index.html)									
1.									
2.									
3.									
4.									

* List all education obtained to include (diplomas, certifications, and degrees). If a degree was earned, include the field of study on this form. If it is not evident on supporting documentation submitted that the degree is in a related field to ECE, copies of college transcripts should also be included.