

South Carolina Department of Social Services  
Office of Child Care Licensing  
**INSPECTION VISIT FORM FOR REGISTERED FAMILY CHILD CARE HOMES**

Operator Name: Elizabeth Kim Burton  
Permit #: 3386

Date of Inspection: 4/20/23 Time of Inspection: 10:00am  
Type of Inspection: ☐ Annual ☐ Complaint ☒ **Renewal** ☐ Follow Up (original inspection date \_\_\_\_\_)

Address: 427 Willow Springs Drive GREENVILLE, SC 29607

Telephone #: 864-546-2973

Change in address? ☐ Yes ☒ No

Total Capacity: 6

Any changes in contact info (Phone/Email/Fax)? ☐ Yes ☒ No

Zoning restrictions ☐ Yes ☒ No

Items to be posted: ☒ Registration

Reason for Follow up: ☐ pending deficiencies ☐ self-report

Hours of Operation: 7 days 6:00a-6:30p

Overnight Care? ☐ Yes ☒ No

Verify the following: Verified Liability Insurance 63-13-210 ☒ Yes ☐ No If no, verify signed statements from parents. ☐ Yes ☐ No

**HOME INSPECTION (HEALTH, SANITATION, & SAFETY)**

	C	N	N/A
Kitchen (sharp objects, cleaning supplies, etc. inaccessible to children)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Living room (no excessive clutter, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bedrooms (no children unsupervised, guns or drugs, etc)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sleep Arrangements (no Pack-N-Plays)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cribs meet CPSC requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bathrooms (no visible mold, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Garage/Shed (secured if harmful items inside)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Outside/Playground (sharp edges, rusty points, fence if ditches, accessible to street)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multiple floor levels?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No suffocation /Poisonous hazardous materials around the house	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
No major structural damages (Holes in floors or walls, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pets/Animals? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Up to date vaccination records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smoke Detectors/Fire Extinguishers? If not, TA provided <input type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any serious injuries requiring medical attention?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any fatalities?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

**DOCUMENTATION**

	C	N	N/A
DSS 2909 completed for all enrolled children?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Preparedness Plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is medication administered? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, is the medication expired?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Permission forms from parents signed and dated?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Field Trips? If yes, signed parental permissions forms? <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**STAFFING & SUPERVISION**

	C	N	
Staff observed were qualified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Training hours up-to-date? 63-13-825	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is provider over capacity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Number of children observed:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	4		

**C = Compliant with Regulation - N = Noncompliant with Regulation**

No violations noted at the time of visit ☒

**Supervision:** Care provided to an individual child or group of children. Adequate supervision requires awareness of and responsibility for the ongoing activity of each child, knowledge of activity requirements and children's needs and accountability for their care. Adequate supervision also requires the operator and/or staff being near and having ready access to children in order to intervene when needed.

Signature of Operator/Emergency Person: Elizabeth K Burton Date: 4-20-23 ☐ Refused to sign

Signature of Child Care Licensing Specialist: Karen Smith Date: 4/20/23