

**SOUTH CAROLINA DEPARTMENT OF SOCIAL SERVICES
CHILD CARE LICENSING ORIGINAL & RENEWAL INSPECTION CHECKLIST**

Type of Inspection: ☐ Provisional Evaluation ☐ Full Evaluation ☒ Renewal

Center Name: St. Francis Catholic School

RL/APP ID #: CC024027

☐ Licensed ☒ Registered

Address: 45 Beach City Road, Hilton Head Island, SC 29926

Telephone #: 843-681-6501

Any changes in contact info (Phone/Email/Fax)? ☐ Yes ☒ No

Overnight Care? ☐ Yes ☒ No

Center Director/Designee: Kelley Burke

Change in Ownership or Director? ☐ Yes ☒ No If yes, Name: _____

Initial Capacity: 72

Maximum number of infants: 72

Building 1: _____ Building 2: _____ Building 3: _____

☒ 24 months ☐ 30 months ☐ I-4 facility Clear Fire Report ☒ Yes ☐ No ☐ NA Date cleared 5/12/23

Date of Inspection: 5/8/23 Time of Inspection: 10:00 am

☐ Center ☒ Faith Based ☐ GCCH ☐ CDEP

Hours of Operation: Single Shift

| Physical Site | CENTER | FAITH BASED | GCCH | C | N | N/A |
|---|-----------------|-----------------|-----------------|-------------------------------------|--------------------------|-------------------------------------|
| The Approval/ License/ Registration is displayed in public view. | 114-503 A.1 | 114-523 A.1 | 114-513 A.1 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Daily menu dated and posted in conspicuous location in public view. | 114-508 A.1 | 114-528 A.1 | 114-518 A.1 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Building has proper ventilation to include kitchen and bathrooms. | 114-507 A.2 | 114-527 A.2 | 114-517 A.2 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tobacco free facility | 114-505 A.3 | 114-525 A.2 | 114-517 A.2 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Decals on all glass doors, placed at eye level of children. | 114-507 A.3 | 114-527 A.3 | 114-517 A.3 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Adequate lighting for rooms, hallway, bathrooms and fire escapes. | 114-507 A.4 | 114-527 A.4 | 114-517 A.4(a) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ceiling, floors, windows, doors and rugs properly secured. | 114-507 A.5(d) | 114-527 A.5(d) | 114-517 A.5(d) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| No strangulation, choking or suffocation hazards. | 114-507 A.5(g) | 114-527 A.5(g) | 114-517 A.5(h) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Electrical outlets securely covered and inaccessible to children. | 114-507 A.11(c) | 114-527 A.11(c) | 114-517 A.11(c) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Temperature in building between 68 and 80 degrees °F. | 114-507 A.7(a) | 114-527 A.7 | 114-517 A.7(a) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Facility has hot and cold water. | 114-507 A.6(b) | 114-527 A.6(b) | 114-517 A.6(b) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Trash in restroom and classroom kept in plastic lined container. | 114-507 A.8(f) | 114-527 A.8(f) | 114-517 A.8(f) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Facility free from pest problems (insects, rodents, etc.). | 114-507 A.8(b) | 114-527 A.8(b) | 114-517 A.8(b) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Furniture, toys & equipment are clean and free from hazards. | 114-507 C.1 | 114-527 C.1 | 114-517 C.1 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Furniture, toys & equipment meet standards of the CPSC. | 114-507 C.2 | 114-527 C.2 | 114-517 C.2 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Bathroom completely enclosed. Private toilet use by preschool & up. | 114-507 A.12 | 114-527 A.12 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Child size toilets & sinks (has seat adapter and sturdy steps). | 114-507 A.12(e) | 114-527 A.12(e) | 114-517 A.12(e) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Soap and disposable towels provided at each sink. | 114-507 A.12(i) | 114-527 A.12(i) | 114-517 A.12(g) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Cots or mats labeled with child's name for use only by that child. | 114-507 D.2 | 114-527 D.2 | 114-517 D.2 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Cots and mats stored so that the side child lies on does not touch floor. | 114-507 D.6 | 114-527 D.6 | 114-517 D.6 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Poisons/harmful agents locked, labeled and stored properly. | 114-507 E.1 | 114-527 E.1 | 114-517 E.1 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Only healthy pets/animals permitted. (Vaccination records up-to-date) | 114-507 E.4 | 114-527 E.4 | 114-517 E.4 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ratio chart prominently posted in each classroom. | 114-504 B.1 | 114-524 B.1 | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emergency phone numbers posted (police, fire and poison control). | 114-503 J.2 | 114-523 G.2 | 114-513 J.2 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Internal means of communication among staff. | 114-503 J.3 | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Parents have free & full access. | 114-503 F.1 | | 114-513 F.1 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| If overnight care is provided, requirements have been met. | 114-509 C | 114-529 C | 114-519 C | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Age appropriate radio, TV, VCR and DVD for children use. | 114-506 A.7 | | 114-516 A.7 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Staff files are in compliance to include required training hours. | 114-503 F(1-4) | 114-523 H.(1-7) | 114-513 H(1-7) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

C= Compliant with Regulation, N = Noncompliant with Regulation, N/A = Not Applicable

No violations noted at time of visit. ☒

Signature of Director/Operator/Designee: Kelley Burke

Date 5/8/23 ☐ Refused to Sign

Signature of Child Care Licensing Specialist: Kathleen D. O.

Date 5/8/23