SOUTH CAROLINA DEPARTMENT OF SOCIAL SERVICES

**CHILD CARE LICENSING ORIGINAL & RENEWAL INSPECTION CHECKLIST**

**Type of Inspection: □ Provisional Evaluation □ Full Evaluation ☑ Renewal**

Center Name: Blenheim Head Start — Date of Inspection: 9/20/19 Time of Inspection: 9:50am

ARL/APP ID #: 453 ☑ Licensed □ Registered ☑ Center □ Faith Based □ GCCH □ CDEP

Address: 2809 Polston Farm Road Blenheim, SC 29516 — Hours of Operation: M-F,7:00a-3:00p

Telephone #: (843) 528-3465 — Any changes in contact info (Phone/Email/Fax)? □ Yes ☑ No — Overnight Care? □ Yes ☑ No

Center Director/Designee: Barbara Little, Director

Change in Ownership or Director? □ Yes ☑ No If yes, Name: _____

Total Capacity: 182 — Building 1: ✓ Building 2: _____ Building 3: _____

Maximum number of infants: 3 — ☑ 24 months □ 30 months □ I-4 facility — Clear Fire Report □ Yes ☑ No □ NA Date cleared _____

| Physical Site | CENTER | FAITH BASED | GCCH | C | N | N/A |
|---|---|---|---|---|---|---|
| The Approval/ License/ Registration is displayed in public view. | 114-503 A.1 | 114-523 A.1 | 114-513 A.1 | ☑ | □ | □ |
| Daily menu dated and posted in conspicuous location in public view. | 114-508 A.1 | 114-528 A.1 | 114-518 A.1 | ☑ | □ | □ |
| Building has proper ventilation to include kitchen and bathrooms. | 114-507 A.2 | 114-527 A.2 | 114-517 A.2 | ☑ | □ | □ |
| Tobacco free facility | 114-505 A.3 | 114-525 A.2 | 114-517 A.2 | ☑ | □ | □ |
| Decals on all glass doors, placed at eye level of children. | 114-507 A.3 | 114-527 A.3 | 114-517 A.3 | □ | □ | ☑ |
| Adequate lighting for rooms, hallway, bathrooms and fire escapes. | 114-507 A.4 | 114-527 A.4 | 114-517 A.4(a) | ☑ | □ | □ |
| Ceiling, floors, windows, doors and rugs properly secured. | 114-507 A.5(d) | 114-527 A.5(d) | 114-517 A.5(d) | ☑ | □ | □ |
| No strangulation, choking or suffocation hazards. | 114-507 A.5(g) | 114-527 A.5(g) | 114-517 A.5(h) | ☑ | □ | □ |
| Electrical outlets securely covered and inaccessible to children. | 114-507 A.11(c) | 114-527 A.11(c) | 114-517 A.11(c) | ☑ | □ | □ |
| Temperature in building between 68 and 80 degrees ◦F. | 114-507 A.7(a) | 114-527 A.7 | 114-517 A. 7(a) | ☑ | □ | □ |
| Facility has hot and cold water. | 114-507 A.6(b) | 114-527 A.6(b) | 114-517 A.6(b) | ☑ | □ | □ |
| Trash in restroom and classroom kept in plastic lined container. | 114-507A.8(f) | 114-527 A.8(f) | 114-517 A.8(f) | ☑ | □ | □ |
| Facility free from pest problems (insects, rodents, etc.). | 114-507 A.8(b) | 114-527 A.8(b) | 114-517 A.8(b) | ☑ | □ | □ |
| Furniture, toys & equipment are clean and free from hazards. | 114-507 C.1 | 114-527 C.1 | 114-517 C.1 | ☑ | □ | □ |
| Furniture, toys & equipment meet standards of the CPSC. | 114-507 C.2 | 114-527 C.2 | 114-517 C.2 | ☑ | □ | □ |
| Bathroom completely enclosed. Private toilet use by preschool & up. | 114-507 A.12 | 114-527 A.12 | | ☑ | □ | □ |
| Child size toilets & sinks (has seat adapter and sturdy steps). | 114-507 A.12(e) | 114-527 A.12(e) | 114-517 A.12(e) | ☑ | □ | □ |
| Soap and disposable towels provided at each sink. | 114-507 A.12(i) | 114-527 A.12(i) | 114-517 A.12(g) | ☑ | □ | □ |
| Cots or mats labeled with child's name for use only by that child. | 114-507 D.2 | 114-527 D.2 | 114-517 D.2 | ☑ | □ | □ |
| Cots and mats stored so that the side child lies on does not touch floor. | 114-507 D.6 | 114-527 D.6 | 114-517 D.6 | ☑ | □ | □ |
| Poisons/harmful agents locked, labeled and stored properly. | 114-507 E.1 | 114-527 E.1 | 114-517 E.1 | ☑ | □ | □ |
| Only healthy pets/animals permitted. (Vaccination records up-to-date) | 114-507 E.4 | 114-527 E.4 | 114-517 E.4 | □ | □ | ☑ |
| Ratio chart prominently posted in each classroom. | 114-504 B.1 | 114-524 B.1 | | ☑ | □ | □ |
| Emergency phone numbers posted (police, fire and poison control). | 114-503 J.2 | 114-523 G.2 | 114-513 J.2 | ☑ | □ | □ |
| Internal means of communication among staff. | 114-503 J.3 | | | ☑ | □ | □ |
| Parents have free & full access. | 114- 503 F.1 | | 114-513 F.1 | ☑ | □ | □ |
| If overnight care is provided, requirements have been met. | 114-509 C | 114-529 C | 114-519 C | □ | □ | ☑ |
| Age appropriate radio, TV, VCR and DVD for children use. | 114-506 A.7 | | 114-516 A.7 | ☑ | □ | □ |
| Staff files are in compliance to include required training hours. | 114-503 F(1-4) | 114-523 H.(1-7) | 114-513 H(1-7) | □ | ☑ | □ |

**C= Compliant with Regulation, N = Noncompliant with Regulation, N/A = Not Applicable**

**No violations noted at time of visit. ☐**

Signature of Director/Operator/Designee: Barbara Little Date 9/20/19 □ Refused to Sign

Signature of Child Care Licensing Specialist: Felecia Cooper Date 9/20/19



1/18/2019 rev.

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| Health, Sanitation & Safety | CENTER | FAITH BASED | GCCH | C | N | N/A |
|---|---|---|---|---|---|---|
| Medicine in original container, protective cap, with child's name. | 114-505 D.2(a) | 114-525 D.2(a) | 114-515 D.2(a) | ☑ | ☐ | ☐ |
| Medicine stored in separate locked container properly. | 114-505 D.2(b) | 114-525 D.2(b) | 114-515 D.2(b) | ☑ | ☐ | ☐ |
| Expired medicine returned to parent or disposed of safely. | 114-505 D.2(c) | 114-525 D.2(c) | 114-515 D.2(c) | ☑ | ☐ | ☐ |
| Written medication log reviewed. | 114-505 D.3(a) | 114-525 D.3(a) | 114-515 D.3 (a) | ☑ | ☐ | ☐ |
| First aid kit supplies available and inaccessible to children. | 114-505 E.1 | 114-525 E.1 | 114-515 E.1 | ☑ | ☐ | ☐ |
| Children's faces and hands are clean. | 114-505 B.1; G.4 | 114-525 B.1 | 114-515 B.1 | ☑ | ☐ | ☐ |
| Proper handwashing practices were observed. | 114-505 G.4 | 114-525 G.4 | 114-515 G.4 | ☑ | ☐ | ☐ |
| Toys/equipment that child place in mouth washed & sanitized. | 114-505 B.2 | 114-525 B.2 | 114-515 B.2 | ☑ | ☐ | ☐ |

| Transportation | CENTER | FAITH BASED | GCCH | C | N | N/A |
|---|---|---|---|---|---|---|
| If facility transports, written plans and consent by parents reviewed. | 114-505 I.1(i) | 114-525 I.1(i) | 114-515 I.1(f) | ☑ | ☐ | ☐ |
| **Type of vehicle**: ☐ Bus ☐12 van or SUV passengers or less (15 passenger van prohibited – School Bus safety standards) | 56-5-195. Jacob's Law | 56-5-195. Jacob's Law | 56-5-195. Jacob's Law | ☑ | ☐ | ☐ |
| Vehicle safe and in good condition. | 114-505 I.1(c) | 114-525 I.1(c) | 114-515 I.1(b) | ☑ | ☐ | ☐ |
| Checklist on unloading/loading of children. | 114-505 I.2(d) | 114-525 I.2(d) | | ☑ | ☐ | ☐ |
| First Aid supplies and emergency information on children in vehicle. | 114-505 I.1(g) | 114-525 I.1(g) | | ☑ | ☐ | ☐ |
| Driver's (valid) driver's licensed reviewed. | 114-505 I.1(f) | 114-525 I.1(f) | 114-515 I.1(d) | ☑ | ☐ | ☐ |

| Kitchen & Meal Requirements | CENTER | FAITH BASED | GCCH | C | N | N/A |
|---|---|---|---|---|---|---|
| Method meals will be provided ☑ Facility ☐ Parents ☐ Caterer ☐ School ☐ Other_____ *Public school kitchens and some churches (where food is served to the public) are inspected by DHEC | | | | ☑ | ☐ | ☐ |
| Meal & snack meet USDA guidelines. | 114-508 A.1(b) | 114-528 A.1(b) | 114-518 A.1(b) | ☑ | ☐ | ☐ |
| Food & beverages available for children who did not bring a meal. | 114-508 A.8 | 114-528 A.8 | 114-518 A.5 | ☑ | ☐ | ☐ |
| Adequate lighting at food preparation, utensil and hand-washing area | 114-507 A.4(b) | 114-527A.4(b) | 114-517A.4(b) | ☑ | ☐ | ☐ |
| Food labeled and properly stored to protect from contamination. | 114-508 D.1 | 114-528 D.1 | 114-518 D.1 | ☑ | ☐ | ☐ |
| Refrigerator unit with thermometers placed in warmest area. | 114-508 D.2-3 | 114-528 D.2-3 | 114-518 D.2-3 | ☑ | ☐ | ☐ |
| Clean, wholesome, unspoiled properly labeled food. | 114-508 A.4 | 114-528 A.4 | 114-518 A.4 | ☑ | ☐ | ☐ |
| Proper hair restraint used and outer wear is clean. | 114-508 B.5 | 114-528 B.5 | 114-518 B.5 | ☑ | ☐ | ☐ |
| Trash in kitchen kept in closed, plastic lined receptacles. | 114-507 A.8(e) | 114-527 A.8(e) | 114-517 A.8(e) | ☑ | ☐ | ☐ |
| Manual dishwashing has 3 compartment sink & test strips for testing. | 114-507 E.7-9 | 114-528 E.7-9 | | ☑ | ☐ | ☐ |
| Separate sink for handwashing only. | 114-508 B.1 | 114-528 B.1 | | ☑ | ☐ | ☐ |
| Sanitary soap and disposable towels observed. | 114-508 B.2 | 114-528 B.2 | 114-518 B.2 | ☑ | ☐ | ☐ |
| All cleaning and poisonous items stored away from food. | 114-508 D.8 | 114-528 D.8 | 114-518 D.8 | ☑ | ☐ | ☐ |
| Food preparation sink separated from mop/cleaning supplies. | 114-507 A.5(e) | 114-527 A.5(e) | 114-517 A.5(e) | ☑ | ☐ | ☐ |
| Easily breakable dinnerware are not used. | 114-508 C.2 | 114-528 C.2 | 114-518 C.2 | ☑ | ☐ | ☐ |
| Microwaves & other hazardous items inaccessible to children. | 114-507 A.5(b) | 114-527 A.5(b) | 114-517 A.5(b) | ☑ | ☐ | ☐ |
| Round foods (i.e. popcorn, meatballs) are served only to children 4yrs & older, unless properly cut. | 114-508 A(3) | 114-528 A.3 | 114-518 A.3 | ☑ | ☐ | ☐ |

| Supervision | CENTER | FAITH BASED | GCCH | C | N | N/A |
|---|---|---|---|---|---|---|
| Adequate supervision throughout facility. | 114-504 A(1-2) | 114-524 A(1) | 114-514 A(1) | ☑ | ☐ | ☐ |
| Facility following tracking of children procedures. | 114-504 A(3) | 114-524 A(2) | | ☑ | ☐ | ☐ |
| Ratio adequate in all classrooms and on playground. | 114-504 B(1) | 114-524 B(2) | 114-514 A(2) | ☑ | ☐ | ☐ |

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| Infant Care | CENTER | FAITH BASED | GCCH | C | N | N/A |
|---|---|---|---|---|---|---|
| Infants in designated rooms. | 114-505 H.1 | 114-525 H.1 | 114-515 H.1 | ☐ | ☐ | ☑ |
| Diaper changing area adjacent hand-washing sink. | 114-504 F.1 | 114-525 F.1 | | ☐ | ☐ | ☑ |
| Diaper changing area in clear view and not used for any other purpose. | 114-504 F.2,9 | 114-525 F.2 | | ☐ | ☐ | ☑ |
| Diapering surface sanitized, seamless and waterproof. | 114-505 F.4-7 | 114-525 F.4-7 | 114-515 F.2 | ☐ | ☐ | ☑ |
| Diaper area trash container closed, hands free and lined. | 114-507 A.8(d) | 114-527A.8(d) | 114-517 A.8(d) | ☐ | ☐ | ☑ |
| Proper diaper diapering practices were observed | 114-505 F.(1-16) | 114-525 F.(1-16) | 114-515 F.(1-7) | ☐ | ☐ | ☑ |
| Disposable items kept in labeled, closed, hands- free, plastic liner. | 114-505 F.12 | 114-525 F.12 | 114-515 F.5 | ☐ | ☐ | ☑ |
| Cribs meet standards labeled with child's name (certificate reviewed). | 114-507 D.1 | 114-527 D.1 | 114-517 D.1 | ☐ | ☐ | ☑ |
| Cribs 3 feet apart. Pre-installed clear barriers 2 feet apart. | 114-509 A.5(c) | 114-529 A.3(c) | | ☐ | ☐ | ☑ |
| Age appropriate toys and materials available. | 114-507 C.3 | 114-527 C.3 | 114-517 C.3 | ☐ | ☐ | ☑ |
| Information (i.e. diaper changing log, feeding log, activities) available. | 114-509 A.2(c) | | 114-519 A.2(c) | ☐ | ☐ | ☑ |
| Infants placed on their backs to sleep. | 114-509 A.5(a) | 114-529 A.3(a) | 114-519 A.5(a) | ☐ | ☐ | ☑ |
| Cups/bottles labeled and used only by that child. | 114-509 A.3(a) | 114-529 A.1(a) | 114-519 A.3(a) | ☐ | ☐ | ☑ |
| Infants are held while feeding/drinking (No bottles propped or in crib). | 114-509 A.3(c) | 114-529 A.1(c) | 114-519 A.3(c) | ☐ | ☐ | ☑ |
| Bottle food ready to feed, identified and packaged for single use. | 114-509 A.3(f) | 114-529 A.1(f) | 114-519 A.3(f) | ☐ | ☐ | ☑ |
| Breast milk/formula dated, labeled (child's name) & refrigerated. | 114-509 A.3(i) | 114-529 A.1(i) | 114-519 A.3(i) | ☐ | ☐ | ☑ |
| Food for infants cut in pieces one-quarter inch or less. | 114-509 A.3(j) | 114-529 A.1(j) | 114-519 A.3(k) | ☐ | ☐ | ☑ |
| Food for toddlers cut pieces one-half inch or less. | 114-509 A.3(k) | 114-529 A.1(k) | 114-519 A.3(k) | ☐ | ☐ | ☑ |
| Feeding chairs are sturdy with T-shape straps, and in good repair. | 114-509 A.4 | 114-529 A.2 | 114-519 A.4 | ☐ | ☐ | ☑ |
| Placement of sleeping equipment easily accessible to staff. | 114-507 D.4 | 114-527 D.4 | 114-517 D.4 | ☐ | ☐ | ☑ |
| Children are periodically removed from crib, swing or feeding chair. | 114-509 A.1(a) | 114-529 A.2(d) | 114-519 A.1(a) | ☐ | ☐ | ☑ |
| Protective areas available for children to crawl and explore. | 114-509 A.6(a) | 114-529 A.4(b) | 114-519 A.6(a) | ☐ | ☐ | ☑ |

| Playground & Surrounding Site | CENTER | FAITH BASED | GCCH | C | N | N/A |
|---|---|---|---|---|---|---|
| All ages daily schedule includes outside play, weather permitting. | 114-506 A.8 | | 114-516 A.8 | ✓ | | |
| Playground and walkway free from hazards (i.e. litter & leaves). | 114-507 C.1-2 | 114-527 B.2-3 | 114-517 B.1-2 | ☑ | ☐ | ☐ |
| Restricted area fenced/safety barriers at least 4ft high in good repair. | 114-507 B(4) | 114-527 B.4 | 114-517 B.3 | ☑ | ☐ | ☐ |
| Stationary equipment firmly anchored with cushioning material. | 114-507 B.7 | 114-527 C.6 | 114-517 B.7 | ☑ | ☐ | ☐ |
| Swings soft, flexible seats, free of pinch points and in a safe place. | 114-507 B.8 | 114-527 C.7 | 114-517 C.8 | ☑ | ☐ | ☐ |
| Sandboxes securely covered when not in use and constructed drain. | 114-507 C.7 | 114-527 C.13 | 114-517 C.14 | ☐ | ☐ | ☑ |
| Outdoor metal equipment located in the shade. | 114-507 B.11 | 114-527 C.10 | 114-517 C.11 | ☑ | ☐ | ☐ |
| Play equipment arranged to see children and size appropriate. | 114-507 C.12-13 | 114-527 C.12 | 114-517 B.12 | ☑ | ☐ | ☐ |
| Trash receptacles outside facility are watertight with firm fitting lids. | 114-507 A.8(g) | 114-527 A.8(g) | 114-517 A.8(g) | ☑ | ☐ | ☐ |
| Furniture, toys & equipment meets CPSC standards. | 114-507 C.2 | 114-527 C.2 | 114-517 C.2 | ☑ | ☐ | ☐ |
| Furniture, toys & equipment developmentally and size appropriate. | 11-507 C.3 | 114-527 C.3 | 114-517 C.3 | ☑ | ☐ | ☐ |
| Children are taken to park or in shifts if outdoor space is inadequate. | 114-507 B.1 | 114-527 B.1 | | ☑ | ☐ | ☐ |
| Pesticides/other methods used to prevent insects/rodent. | 114-507 A.8(b) | 114-527 A.8(b) | 114-517 A.8(b) | ☑ | ☐ | ☐ |
| Designated area for smoking away from facility. | 114-505 A.3 | 114-525 A.3 | 114-517 A.2 | ☐ | ☐ | ☑ |
| Written plan to account for children while outside. | 114-504 A.3 | 114-524 A.2 | | ☑ | ☐ | ☐ |
| **Playground equipment and toys must indicate commercial use only** | | | | | | |