

South Carolina Department of Social Services
Office of Child Care Licensing
INSPECTION VISIT FORM FOR LICENSED CENTERS

Facility Name: Stellar Academy
Permit #: 26087
Address: 100 Burton Street Suite C SPARTANBURG, SC 29301

Date of Inspection: 9/22/25
Time of Inspection: 10:20
Type of Inspection: ☐ Annual ☒ Complaint
☒ Follow Up (Original Inspection)
Date: 8/20/25
Reason for Follow up:
☒ Pending Deficiencies
☐ Self-Reported Incident

Telephone #: 864-274-3922 Any changes in contact info (Phone/Email/Fax)? ☐ Yes ☒ No

Center Director/Designee: Monica Hankerson Anderson

Change in Ownership or Director? ☐ Yes ☒ No If yes, Name: _____

Maximum number of children: 37

Building 1: _____

Building 2: _____

Building 3: _____

Maximum number of infants: 14

☐ 24 months ☒ 30 months ☐ I-4 facility

Infants are in designated rooms? ☒ Yes ☐ No N/A

Items posted in public view: ☒ License ☒ Menu ☒ Ratio Chart (All classrooms)

Does facility transport children? ☐ Yes ☒ No N/A

ABC Quality Yes

Head Start ☐ Yes ☒ No

Public Schools ☐ Yes ☒ No

Overnight Care? ☐ Yes ☒ No

Hours of Operation: M- 6:45AM- 6:45PM T- 6:45AM- 6:45PM W- 6:45AM- 6:45PM Th- 6:45AM- 6:45PM F- 6:45AM- 6:45PM

MANAGEMENT, ADMINISTRATION & STAFFING 114-503				SUPERVISION 114-504			
	C	N	N/A		C	N	N/A
Staff files are in compliance H(1-7)	☐	☐	☒	Adequate supervision throughout facility A(1-2)	☒		
Training hours up-to-date K(5)(b-c)	☐	☐	☒	Facility following tracking of children procedures A(3)	☒		
At least 1 person with CPR & 1 st Aid on the premises K(5)(h)	☒	☐	☐	Ratios adequate in all classrooms and on playground B, C	☒		
HEALTH, SANITATION & SAFETY 114-505							
	C	N	N/A		C	N	N/A
Children's faces/hands are clean B(1)	☒	☐	☐	Proper diaper changing practices were observed F(1-16)			☒
Medicine and harmful items labeled and stored properly D(2)	☐	☐	☒	Proper handwashing practices were observed G(4)			☒
First Aid kit in facility and in vehicle if transport E(1), I(1)(g)	☒	☐	☐	No smoking/consumption of alcoholic beverage A(3)			☒
Current Emergency Preparedness Plan H(3)	☒	☐	☐	Emergency Medical Plan C(1)	☒		
PHYSICAL SITE 114-507							
BUILDING	C	N	N/A	PLAYGROUND	C	N	N/A
Ventilation and lighting & sufficient A(2)(a-d), (4)	☒	☐	☐	Playground equip. safe & firmly anchored B(7)	☒		
No strangulation/choking/suffocation hazards A(5)(g)	☒	☐	☐	Adequate cushioning material; at least 6ft fall zone B(9)			☒
Ceiling, floors, windows, doors free from hazards A(5)(d)	☒	☐	☐	Fencing/safety barriers 4ft. in height, in good repair B(4)	☒		
Building(s) temp between 68-80°F A(7) If no, close in 4 hrs	☒	☐	☐	Outdoor space free from hazards and litter B(2)	☒		
Facility free from pest problems (Insects, rodents) A(8)(b-c)	☒	☐	☐	RESTING	C	N	N/A
All potentially harmful items including cleaning supplies, flammable products, poisonous, toxic, hazardous and materials are labeled and stored in locked area out of children's reach. Bio-contaminants are disposed of properly. A(5)(c) (e), A(8); E(1),(4)	☒	☐	☐	Play Pens observed C(4)			☒
Electrical outlets are securely covered A(11)(c)	☒	☐	☐	Cribs meet federal standards (reviewed certificate) D(1)	☒		
Sink area has running water A(12)(d)	☒	☐	☐	Cots, mats, cribs labeled or charted for each child D(2)	☒		
Soap and disposable towels available at sink A(12)(i)	☒	☐	☐	PROGRAM 114-506	C	N	N/A
Furniture, toys & equipment are clean and in good repair C(1)	☒	☐	☐	Written, planned, daily program of activities that is developmentally & age appropriate observed A(1-3)	☒		
Furniture, toys & equipment meets the CPSC standards C(2)	☒	☐	☐	Positive, non-abusive discipline practice B(1)	☒		
Healthy animals, not permitted if allergic E(4)	☐	☐	☒	Other environmental allergies (Policy #120)	☒		
Other environmental allergies (Policy #120)	☒	☐	☐	MEAL REQUIREMENTS 114-508			
	C	N	N/A		C	N	N/A
Meals & snacks in compliance with USDA A(1)(b)	☒	☐	☐	Round, firm foods are not offered to children under 4 yrs. old, unless properly cut to prevent choking risk A(3)	☒		
Clean, wholesome, unspoiled, properly labeled food A(4)	☒	☐	☐	Food stored & handled properly D(1)	☒		
Food preparers have proper hair restraints B(5)	☒	☐	☐	All cleaning & poisonous items stored away from food D(8)	☒		
Refrigerators have thermometers, temp under 45°F D(2-3)	☒	☐	☐	Prevention and response to food allergies A(9-10)	☒		
Prevention and response to food allergies A(9-10)	☒	☐	☐	INFANT CARE 114-509			
	C	N	N/A		C	N	N/A
Infants are placed on their back to sleep A(5)(a)	☒	☐	☐	Vehicle has proper safety restraints & in good repair I(1)	☐	☐	☒
No bottles propped or given in cribs or on mats A(3)(c)	☒	☐	☐	Checklist for loading/unloading children reviewed (2)(d)	☐	☐	☒
Food for toddlers cut in pieces ½ inch or less A(3)(k)	☐	☐	☒	Driver's (valid) driver's license reviewed (1)(f)	☐	☐	☒
Food for infants cut in pieces ¼ inch or less A(3)(j)	☒	☐	☐	C-Compliant with Regulation			
Crock pots, bottle warmers, are inaccessible to children, No microwaving of beverages observed A(3)(d)	☐	☐	☒	N-Noncompliant with Regulation			
Cups and bottles labeled with child's name & used only by that child A(3)(a)	☒	☐	☐	Violations noted at the time of visit ☐ Yes ☒ No			
				Any violations corrected onsite ☐ Yes ☒ No			
				DSS Form 2910 needed Yes ☒ No			

Signature of Director/Operator/Designee: _____

Date: 9/22/25

☐ Refused to sign

Signature of Child Care Licensing Specialist: _____

Date: 9/22/25