

South Carolina Department of Social Services
Office of Child Care Licensing
INSPECTION VISIT FORM FOR LICENSED CENTERS

Facility Name: Playful Cubs Academy
Permit #: 24730
Address: 3412 Filbert Highway CLOVER, SC 29710

Telephone #: 803-810-6172 Any changes in contact info (Phone/Email/Fax)? ☐ Yes ☒ No

Center Director/Designee: Melanie Wray Coleman
Change in Ownership or Director? ☐ Yes ☒ No If yes, Name: _____

Maximum number of children: 63 Building 1: ☒ 24 months ☒ 30 months ☐ I-4 facility
Maximum number of infants: 34

Items posted in public view: ☒ License ☒ Menu ☒ Ratio Chart (All classrooms)

ABC Quality Yes Head Start ☐ Yes ☒ No Public Schools ☐ Yes ☒ No

Hours of Operation: M- 7:00AM- 6:00PM T- 7:00AM- 6:00PM W- 7:00AM- 6:00PM Th- 7:00AM- 6:00PM F- 7:00AM- 6:00PM

Date of Inspection: 8-15-25

Time of Inspection: 1105-1245

Type of Inspection: ☐ Annual ☒ Complaint

☐ Follow Up (Original Inspection)

Date: ____/____/____

Reason for Follow up:

☐ Pending Deficiencies

☐ Self-Reported Incident

MANAGEMENT, ADMINISTRATION & STAFFING 114-503				SUPERVISION 114-504			
	C	N	N/A		C	N	N/A
Staff files are in compliance H(1-7)	☒	☐	☐	Adequate supervision throughout facility A(1-2)	☐	☒	☐
Training hours up-to-date K(5)(b-c)	☒	☐	☐	Facility following tracking of children procedures A(3)	☐	☒	☐
At least 1 person with CPR & 1st Aid on the premises K(5)(h)	☒	☐	☐	Ratios adequate in all classrooms and on playground B, C	☒	☐	☐
HEALTH, SANITATION & SAFETY 114-505							
	C	N	N/A		C	N	N/A
Children's faces/hands are clean B(1)	☒	☐	☐	Proper diaper changing practices were observed F(1-16)	☐	☐	☒
Medicine and harmful items labeled and stored properly D(2)	☐	☐	☒	Proper handwashing practices were observed G(4)	☐	☐	☒
First Aid kit in facility and in vehicle if transport E(1), I(1)(g)	☐	☐	☒	No smoking/consumption of alcoholic beverage A(3)	☐	☐	☒
Current Emergency Preparedness Plan H(3)	☐	☐	☒	Emergency Medical Plan C(1)	☐	☐	☒
PHYSICAL SITE 114-507							
BUILDING	C	N	N/A	PLAYGROUND	C	N	N/A
Ventilation and lighting & sufficient A(2)(a-d), (4)	☒	☐	☐	Playground equip. safe & firmly anchored B(7)	☐	☐	☒
No strangulation/choking/suffocation hazards A(5)(g)	☐	☐	☒	Adequate cushioning material; at least 6ft fall zone B(9)	☐	☐	☒
Ceiling, floors, windows, doors free from hazards A(5)(d)	☐	☐	☒	Fencing safety barriers 4ft. in height, in good repair B(4)	☐	☐	☒
Building(s) temp between 68-80°F A(7) If no, close in 4 hrs.	☒	☐	☐	Outdoor space free from hazards and litter B(2)	☐	☐	☒
Facility free from pest problems (Insects, rodents) A(8)(b-c)	☐	☐	☒	RESTING	C	N	N/A
All potentially harmful items including cleaning supplies, flammable products, poisonous, toxic, hazardous and materials are labeled and stored in locked area out of children's reach. Bio-contaminants are disposed of properly. A(5)(c) (e), A(8); E(1), (4)	☐	☐	☒	Play Pens observed C(4)	☐	☐	☒
Electrical outlets are securely covered A(11)(c)	☐	☐	☒	Cribs meet federal standards (reviewed certificate) D(1)	☐	☐	☒
Sink area has running water A(12)(d)	☐	☐	☒	Cots, mats, cribs labeled or charted for each child D(2)	☐	☐	☒
Soap and disposable towels available at sink A(12)(i)	☐	☐	☒	PROGRAM 114-506	C	N	N/A
Furniture, toys & equipment are clean and in good repair C(1)	☐	☐	☒	Written, planned, daily program of activities that is developmentally & age appropriate observed A(1-3)	☐	☐	☒
Furniture, toys & equipment meets the CPSC standards C(2)	☐	☐	☒	Positive, non-abusive discipline practice B(1)	☐	☐	☒
Healthy animals, not permitted if allergic E(4)	☐	☐	☒		☐	☐	☒
Other environmental allergies (Policy #120)	☐	☐	☒		☐	☐	☒
MEAL REQUIREMENTS 114-508							
	C	N	N/A		C	N	N/A
Meals & snacks in compliance with USDA A(1)(b)	☐	☐	☒	Round, firm foods are not offered to children under 4 yrs. old, unless properly cut to prevent choking risk A(3)	☐	☒	☐
Clean, wholesome, unspoiled, properly labeled food A(4)	☐	☐	☒	Food stored & handled properly D(1)	☐	☐	☒
Food preparers have proper hair restraints B(5)	☐	☐	☒	All cleaning & poisonous items stored away from food D(8)	☐	☐	☒
Refrigerators have thermometers, temp under 45°F D(2-3)	☐	☐	☒		☐	☐	☒
Prevention and response to food allergies A(9-10)	☐	☐	☒		☐	☐	☒
INFANT CARE 114-509				TRANSPORTATION 114-505 I			
	C	N	N/A		C	N	N/A
Infants are placed on their back to sleep A(5)(a)	☐	☐	☒	Vehicle has proper safety restraints & in good repair I(1)	☐	☐	☒
No bottles propped or given in cribs or on mats A(3)(c)	☐	☐	☒	Checklist for loading/unloading children reviewed (2)(d)	☐	☐	☒
Food for toddlers cut in pieces ½ inch or less A(3)(k)	☐	☐	☒	Driver's (valid) driver's license reviewed (1)(f)	☐	☐	☒
Food for infants cut in pieces ¼ inch or less A(3)(j)	☐	☐	☒				
Crock pots, bottle warmers, are inaccessible to children, No microwaving of beverages observed A(3)(d)	☐	☐	☒	C-Compliant with Regulation N-Noncompliant with Regulation			
Cups and bottles labeled with child's name & used only by that child A(3)(a)	☐	☐	☒	Violations noted at the time of visit ☒ Yes ☐ No Any violations corrected onsite ☒ Yes ☐ No DSS Form 2910 needed ☒ Yes ☐ No			

Signature of Director/Operator/Designee: Melanie Coleman Date: 8-15-25 ☐ Refused to sign.

Signature of Child Care Licensing Specialist: Elizabeth Ruetto Date: 8/15/25

Division of Early Care and Education Deficiency
Correction

NAME OF PROVIDER/OPERATOR Playful Cubs Academy

PERMIT #24730

Deficiency Cited	Corrective Action Needed	Expected Date of Correction
Tracking was inaccurate in the infant and 3-year-old rooms.	All staff must take training on tracking.	09/18/25
There was a lack of supervision when staff prepared lunch plates in the classroom and turned their backs to the children.	All food needs to be ready to eat when placed in the classrooms.	08/18/25
Staff were serving apples slices to 2-4-year-olds.	Firm foods that may cause choking must be cut up into small pieces. It is recommended that 2- and 3-year-old eat applesauce.	08/18/25

Providers/Operators are required by regulations and statutes to be in compliance at all time.

Licensing Specialist Lisa Pruette

Lisa Pruette
Elizabeth Pruette