South Carolina Department of Social Services
Office of Child Care Licensing
INSPECTION VISIT FORM FOR LICENSED CENTERS

Facility Name: St. Helena Head Start — Date of Inspection: 4/22/19 — Time of Inspection: 10:30 am
Permit #: 22286 — **Type of Inspection:** ☑ **Annual** ☐ **Complaint** ☐ **Follow Up (original inspection date_____)**
Reason for Follow up: ☐ **clear up pending deficiency** ☐ **Self-Report**

Address: 1031 Sea Island Pkwy. Saint Helena Island, SC 29920 — Hours of Operation: M-F,7:00a-3:30p
Telephone #: (843) 838-6880 — Any changes in contact info (Phone/Email/Fax)? ☐ Yes ☑ No — Overnight Care? ☐ Yes ☑ No
Center Director/Designee: Ronda Washington, Director
Change in Ownership or Director? ☑ Yes ☐ No If yes, Name: Yolanda Allen
Maximum number of children: 292 — Building 1: ✓ — Building 2: _____ — Building 3: _____ — ☐ CDEP
Maximum number of infants: 92 — ☐ 24 months ☑ 30 months ☐ I-4 facility — **Infants are in designated rooms?** ☑ Yes ☐ No ☐ N/A
Items posted in public view: ☑ License ☑ Menu ☑ Ratio Chart (All classrooms) **Does facility transport children?** ☑ Yes ☐ No ☐ N/A

MANAGEMENT, ADMINISTRATION & STAFFING 114-503	C	N	N/A	SUPERVISION 114-504	C	N	N/A
Staff files are in compliance **H(1-7)**	☑	☐	☐	Adequate supervision throughout facility **A(1-2)**	☑	☐	☐
Training hours up-to-date **K(5)(b-c)**	☑	☐	☐	Facility following tracking of children procedures **A(3)**	☑	☐	☐
At least 1 person with CPR & 1st Aid on the premises **K(5)(h)**	☑	☐	☐	Ratios adequate in all classrooms and on playground **B, C**	☑	☐	☐
HEALTH, SANITATION & SAFETY 114-505							
	C	N	N/A		C	N	N/A
Children's faces/hands are clean **B(1)**	☑	☐	☐	Proper diaper changing practices were observed **F(1-16)**	☑	☐	☐
Medicine and harmful items labeled and stored properly **D(2)**	☑	☐	☐	Proper handwashing practices were observed **G(4)**	☑	☐	☐
First Aid kit in facility and in vehicle if transport **E(1), I(1)(g)**	☑	☐	☐	No smoking/consumption of alcoholic beverage **A(3)**	☑	☐	☐
PHYSICAL SITE 114-507							
BUILDING	C	N	N/A	**PLAYGROUND**	C	N	N/A
Ventilation and lighting & sufficient **A(2)(a-d), (4)(a-c)**	☑	☐	☐	Playground equip. safe & firmly anchored **B(7)**	☑	☐	☐
No strangulation/choking/suffocation hazards **A(5)(g)(i-iii)**	☑	☐	☐	Adequate cushioning material; at least 6ft fall zone **B(9)**	☑	☐	☐
Ceiling, floors, windows, doors free from hazards **A(5)(d)**	☑	☐	☐	Fencing/safety barriers 4ft. in height, in good repair **B(4)**	☑	☐	☐
Building(s) temp between 68-80°F **A(7)** If no, close in 4 hrs.	☑	☐	☐	Outdoor space free from hazards and litter **B(2)**	☑	☐	☐
Facility free from pest problems (Insects, rodents) **A(8)(b-c)**	☑	☐	☐	**RESTING**	C	N	N/A
Garbage kept properly in plastic lined receptacles **A(8) (d-i)**	☑	☐	☐	Play Pens observed **C(4)**	☐	☐	☑
Electrical outlets are securely covered **A(11)(c)**	☑	☐	☐	Cribs meet federal standards (reviewed certificate) **D(1)**	☑	☐	☐
Sink area has running water **A(12)(d)**	☑	☐	☐	Cots, mats, cribs labeled or charted for each child **D(2)**	☑	☐	☐
Soap and disposable towels available at sink **A(12)(i)**	☑	☐	☐	**PROGRAM 114-506**	C	N	N/A
Furniture, toys & equipment are clean and in good repair **C(1)**	☑	☐	☐	Written, planned, daily program of activities that is developmentally & age appropriate observed **A(1-3)**	☑	☐	☐
Furniture, toys & equipment meets the CPSC standards **C(2)**	☑	☐	☐				
Healthy pets/animals (Vaccination record up-to-date) **E(4)**	☐	☐	☑	Positive, non-abusive discipline practice **B(1)**	☑	☐	☐
MEAL REQUIREMENTS 114-508							
	C	N	N/A		C	N	N/A
Meals & snacks in compliance with USDA **A(1)(b)**	☑	☐	☐	Round, firm foods are not offered to children under 4 yrs. Old, unless properly cut to prevent choking risk **A(3)**	☑	☐	☐
Clean, wholesome, unspoiled, properly labeled food **A(4)**	☑	☐	☐		☑	☐	☐
Food preparers have proper hair restraints **B(5)**	☑	☐	☐	Food stored & handled properly **D(1)**	☑	☐	☐
Refrigerators have thermometers, temp under 45°F **D(2-3)**	☑	☐	☐	All cleaning & poisonous items stored away from food **D**	☑	☐	☐
INFANT CARE 114-509				**TRANSPORTATION 114-505 I**			
	C	N	N/A		C	N	N/A
Infants are placed on their back to sleep **A(5)(a)**	☑	☐	☐	Vehicle has proper safety restraints & in good repair **I(1)**	☑	☐	☐
No bottles propped or given in cribs or on mats **A(3)(c)**	☑	☐	☐	Checklist for loading/unloading children reviewed **(2)(d)**	☑	☐	☐
Food for toddlers cut in pieces ½ inch or less **A(3)(k)**	☑	☐	☐	Driver's (valid) driver's license reviewed **(1)(f)**	☑	☐	☐
Food for infants cut in pieces ¼ inch or less **A(3)(j)**	☑	☐	☐				
Crock pots, bottle warmers, are inaccessible to children, No microwaving of beverages observed **A(3)(d)**	☑	☐	☐	**C-Compliant with Regulation** **N-Noncompliant with Regulation**			
Cups and bottles labeled with child's name & used only by that child **A(3)(a)**	☑	☐	☐	**No violations noted at the time of visit** ☑			

Signature of Director/Operator/Designee: Yolanda Allen — Date: 4-22-19 — ☐ Refused to sign
Signature of Child Care Licensing Specialist: Patricia Palmer — Date: 4/22/19