**Facility Name:** St. Andrews Head Start  
**Address:** 1400 St Andrews Road, Columbia, SC 29210
**Telephone:** (803) 750-0653
**Center Director/Designee:** Legoria Lee-Elliott, Director

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**MANAGEMENT, ADMINISTRATION & STAFFING:**  
Staff files are in compliance H(1-7)  
Training hours up to-date K(5)b-c  
At least 1 person with CPR & 1st Aid on the premises K(5)b  

**MANAGEMENT, ADMINISTRATION & STAFFING:**  
**STAFFING:**  
<table>
<thead>
<tr>
<th>Position</th>
<th>N/A</th>
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**SUPERVISION 114-504**  
Adequate supervision throughout facility A(1-2)  
Facility following tracking of children procedures A(3)  
Ratios adequate in all classrooms and on playground B, C  

**HEALTH, SANITATION & SAFETY 114-505**  
Children's faces/hands are clean B(1)  
Medicine and harmful items labeled and stored properly D(2)  
First Aid kit in facility and in vehicle if transport E(1), (11g)  

**PHYSICAL SITE 114-507**  
Ventilation and lighting & sufficient A(2)a-d, (4)a-c  
No strangulation/choking/suffocation hazards A(5)g(ii-iii)  
Ceiling, floors, windows, doors free from hazards A(5)d  
Building(s) temp between 68-80°F if no, close in 4 hrs. A(7)  
Facility free from pest problems (Insects, rodents) A(8)b-c  
Garbage kept properly in plastic lined receptacles A(8)d-i  
Electrical outlets are securely covered A(11)c  
Sink area has running water A(12)d  
Soap and disposable towels available at sink A(12)i  
Furniture, toys & equipment are clean and in good repair C(1)  
Furniture, toys & equipment meets the CPSC standards C(2)  
Healthy pets/animals (Vaccination record up-to-date) E(4)  

**BUILDING**  
Playground equip. safe & firmly anchored B(7)  
Adequate cushioning material; at least 6ft fall zone B(9)  
Fencing/safety barriers 4ft. in height, in good repair B(4)  
Outdoor space free from hazards and litter B(2)  

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**PLAYGROUND**  
Play Pens observed C(4)  

**PROGRAM 114-506**  
Written, planned, daily program of activities that is developmentally & age appropriate observed A(1-3)  
Positive, non-abusive discipline practice B(1)  

**MEAL REQUIREMENTS 114-508**  
Meals & snacks in compliance with USDA A(1)b  
Clean, wholesome, unspoiled, properly labeled food A(4)  
Food preparers have proper hair restraints B(5)  
Refrigerators have thermometers, temp under 45°F D(2-3)  

**INFANT CARE 114-509**  
Vehicle has proper safety restraints & in good repair I(1)  
No bottles propped or given in cribs or on mats A(3)c  
Food for toddlers cut in pieces 1/2 inch or less A(3)k  
Food for infants cut in pieces 1/4 inch or less A(3)j  
Crock pot, bottle warmers, are inaccessible to children, No microwaving of beverages observed A(3)d  
Cups and bottles labeled with child's name & used only by that child A(3)a  

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**INFECTION CONTROL 114-509**  
No violations noted at the time of visit  

**Signature of Director/Operator/Designee:**  
Legoria Lee-Elliott  
**Date:** 10/29/19  
**Refused to sign**

**Signature of Child Care Licensing Specialist:**  
Date: 10/29/19