South Carolina Department of Social Services
Office of Child Care Licensing
INSPECTION VISIT FORM FOR LICENSED CENTERS

Date of Inspection: 4-27-26
Time of Inspection: 2:48/5:14
Type of Inspection: ☐ Annual ☑ Complaint
☐ Follow Up (Original Inspection
Date: ___/___/___)
Reason for Follow up:
☐ Pending Deficiencies
☐ Self-Reported Incident

Facility Name: Sunshine House
Permit #: 15819
Address: 3011 Broad River Road COLUMBIA, SC 29210

Telephone #: 803-772-0517 Any changes in contact info (Phone/Email/Fax)? ☐ Yes ☑ No
Center Director/Designee: Sigourney Janelle Zacharski
Change in Ownership or Director? ☐ Yes ☑ No If yes, Name:
Maximum number of children: 169 Building 1: ✓ Building 2: Building 3:
Maximum number of infants: 42 ☑ 24 months ☐ 30 months ☐ I-4 facility
Infants are in designated rooms? ☑ Yes ☐ No ☐ N/A
Items posted in public view: ☑ License ☑ Menu ☑ Ratio Chart (All classrooms)
Does facility transport children? ☑ Yes ☐ No ☐ N/A
ABC Quality: Yes **Head Start:** ☐ Yes ☑ No **Public Schools:** ☑ Yes ☐ No **Overnight Care?** ☐ Yes ☑ No
Hours of Operation: M- 6:30AM- 6:00PM T- 6:30AM- 6:00PM W- 6:30AM- 6:00PM Th- 6:30AM- 6:00PM F- 6:30AM- 6:00PM

MANAGEMENT, ADMINISTRATION & STAFFING 114-503

	C	N	N/A
Staff files are in compliance H(1-7)	✓	☐	☐
Training hours up-to-date K(5)(b-c)	✓	☐	☐
At least 1 person with CPR & 1st Aid on the premises K(5)(h)	✓	☐	☐

SUPERVISION 114-504

	C	N	N/A
Adequate supervision throughout facility A(1-2)	✓	☐	☐
Facility following tracking of children procedures A(3)	✓	☐	☐
Ratios adequate in all classrooms and on playground B, C	✓	☐	☐

HEALTH, SANITATION & SAFETY 114-505

	C	N	N/A
Children's faces/hands are clean B(1)	✓	☐	☐
Medicine and harmful items labeled and stored properly D(2)	✓	☐	☐
First Aid kit in facility and in vehicle if transport E(1), I(1)(g)	✓	☐	☐
Current Emergency Preparedness Plan H(3)	✓	☐	☐

	C	N	N/A
Proper diaper changing practices were observed F(1-16)	✓	☐	☐
Proper handwashing practices were observed G(4)	✓	☐	☐
No smoking/consumption of alcoholic beverage A(3)	✓	☐	☐
Emergency Medical Plan C(1)	✓	☐	☐

PHYSICAL SITE 114-507

BUILDING	C	N	N/A
Ventilation and lighting & sufficient A(2)(a-d), (4)	✓	☐	☐
No strangulation/choking/suffocation hazards A(5)(g)	✓	☐	☐
Ceiling, floors, windows, doors free from hazards A(5)(d)	✓	☐	☐
Building(s) temp between 68-80°F A(7) If no, close in 4 hrs	✓	☐	☐
Facility free from pest problems (insects, rodents) A(8)(b-c)	✓	☐	☐
All potentially harmful items including cleaning supplies, flammable products, poisonous, toxic, hazardous and materials are labeled and stored in locked area out of children's reach. Bio-contaminants are disposed of properly A(5)(c) (e), A(8); E(1),(4)	✓	☐	☐
Electrical outlets are securely covered A(11)(c)	✓	☐	☐
Sink area has running water A(12)(d)	✓	☐	☐
Soap and disposable towels available at sink A(12)(f)	✓	☐	☐
Furniture, toys & equipment are clean and in good repair C(1)	✓	☐	☐
Furniture, toys & equipment meets the CPSC standards C(2)	✓	☐	☐
Healthy animals, not permitted if allergic E(4)	✓	☐	☐
Other environmental allergies (Policy #120)	✓	☐	☐

PLAYGROUND	C	N	N/A
Playground equip. safe & firmly anchored B(7)	✓	☐	☐
Adequate cushioning material at least 6ft fall zone B(9)	✓	☐	☐
Fencing/safety barriers 4ft. in height, in good repair B(4)	✓	☐	☐
Outdoor space free from hazards and litter B(2)	✓	☐	☐
RESTING	C	N	N/A
Play Pens observed C(4)	✓	☐	☐
Cribs meet federal standards (reviewed certificate) D(1)	✓	☐	☐
Cots, mats, cribs labeled or charted for each child D(2)	✓	☐	☐
PROGRAM 114-506	C	N	N/A
Written, planned, daily program of activities that is developmentally & age appropriate observed A(1-3)	✓	☐	☐
Positive, non-abusive discipline practice B(1)	✓	☐	☐

MEAL REQUIREMENTS 114-508

	C	N	N/A
Meals & snacks in compliance with USDA A(1)(b)	✓	☐	☐
Clean, wholesome, unspoiled, properly labeled food A(4)	✓	☐	☐
Food preparers have proper hair restraints B(5)	✓	☐	☐
Refrigerators have thermometers, temp under 45°F D(2-3)	✓	☐	☐
Prevention and response to food allergies A(9-10)	✓	☐	☐

	C	N	N/A
Round, firm foods are not offered to children under 4 yrs. old, unless properly cut to prevent choking risk A(3)	✓	☐	☐
Food stored & handled properly D(1)	✓	☐	☐
All cleaning & poisonous items stored away from food D(8)	✓	☐	☐
	✓	☐	☐

INFANT CARE 114-509

	C	N	N/A
Infants are placed on their back to sleep A(5)(a)	✓	☐	☐
No bottles propped or given in cribs or on mats A(3)(c)	✓	☐	☐
Food for toddlers cut in pieces ½ inch or less A(3)(k)	✓	☐	☐
Food for infants cut in pieces ¼ inch or less A(3)(j)	✓	☐	☐
Crock pots, bottle warmers, are inaccessible to children. No microwaving of beverages observed A(3)(d)	✓	☐	☐
Cups and bottles labeled with child's name & used only by that child A(3)(a)	✓	☐	☐

TRANSPORTATION 114-505 I

	C	N	N/A
Vehicle has proper safety restraints & in good repair I(1)	☐	☐	✓
Checklist for loading/unloading children reviewed (2)(d)	☐	☐	✓
Driver's (valid) driver's license reviewed (1)(f)	☐	☐	✓

C-Compliant with Regulation
N-Noncompliant with Regulation

Violations noted at the time of visit ☐ Yes ☑ No
Any violations corrected onsite ☐ Yes ☑ No **DSS Form 2910 needed** ☐ Yes ☑ No

Signature of Director/Operator/Designee: Kristi Hampton Date 4/27/26 ☐ Refused to sign

Signature of Child Care Licensing Specialist: Crystal L. Nettles Date 04/27/2026

Revised February 2025