South Carolina Department of Social Services
Office of Child Care Licensing

INSPECTION VISIT FORM FOR REGISTERED FAMILY CHILD CARE HOMES

Operator Name: Ruby L Cooper
Date of Inspection: 1/24/19 Time of Inspection: 11:36am
Permit #: 9689
Type of Inspection: ☑ **Annual** ☐ **Complaint** ☐ **Follow Up**
Address: 504 Freedom Avenue Lake City, SC 29560
Hours of Operation: MTuWThFSa,6:00a-8:00
Telephone #: (843) 394-8056
Any changes in contact info (Phone/Email/Fax)? ☐ Yes ☑ No
Overnight Care? ☐ Yes ☑ No
Change in address? ☐ Yes ☑ No
Zoning restrictions ☐ Yes ☑ No
Total Capacity: 6
Items to be posted: ☑ License **114-528 D(2)**
Verify the following: Verified Liability Insurance **63-13-45** ☐ Yes ☑ No If no, verify signed statements from parents. ☑ Yes ☐ No

HOME INSPECTION (HEALTH, SANITATION, & SAFETY)	C	N	N/A
Kitchen (sharp objects, cleaning supplies, etc. inaccessible to children)	☑	☐	☐
Living room (no excessive clutter, etc.)	☑	☐	☐
Bedrooms (no children unsupervised, guns or drugs, etc)	☑	☐	☐
Sleep Arrangements (no Pack-N-Plays)	☑	☐	☐
Cribs meet CPSC requirements	☐	☐	☑
Bathrooms (no visible mold, etc.)	☑	☐	☐
Garage/Shed (secured if harmful items inside)	☐	☐	☑
Outside/Playground (sharp edges, rusty points, fence if ditches, accessible to street)	☑	☐	☐
Multiple floor levels?	☐	☐	☑
No suffocation /Poisonous hazardous materials around the house	☑	☐	☐
No major structural damages (Holes in floors or walls, etc.)	☑	☐	☐
Pets/Animals? If yes, have they been vaccinated? ☐ Yes ☐ No	☐	☐	☑
Smoke Detectors/Fire Extinguishers? If not, TA provided ☐ Yes ☐ No	☑	☐	☐
Any serious injuries requiring medical attention?	☐ Yes ☑ No		
Any fatalities?	☐ Yes ☑ No		

IMPORTANT DOCUMENTATION	C	N	N/A
Emergency Preparedness Plan?	☑	☐	☐
Is medication administered? If yes, is the medication Expired? ☐ Yes ☐ No	☐	☐	☑
Permission forms from parents signed and dated?	☐	☐	☑
Liability Insurance verified? If no, Signed Parent statement? ☑ Yes ☐ No	☑	☐	☐
Up to date on training for operator and emergency person?	☑	☐	☐
Field Trips? If yes, signed parental permissions forms? ☐ Yes ☐ No	☐	☐	☑

STAFFING & SUPERVISION	C	N
Staff observed were qualified?	☑	☐
Is provider over capacity?	☑	☐
Training hours up-to-date? **63-13-825**	☑	☐
Number of children observed:	5	

C = Compliant with Regulation - N = Noncompliant with Regulation | **No violations noted at the time of visit** ☑

Supervision: Care provided to an individual child or group of children. Adequate supervision requires awareness of and responsibility for the ongoing activity of each child, knowledge of activity requirements and children's needs and accountability for their care. Adequate supervision also requires the operator and/or staff being near and having ready access to children in order to intervene when needed.

Signature of Operator/Emergency Person: Ruby L Cooper Date: 1/24/19 ☐ Refused to sign

Signature of Child Care Licensing Specialist: Ashley D. Sabb Date: 1/24/19