

South Carolina Department of Social Services  
Office of Child Care Licensing  
**INSPECTION VISIT FORM FOR LICENSED CENTERS**

Facility Name: A Step Ahead Child Development Center Inc. Date of Inspection: 2-10-20 Time of Inspection: 12:45  
 Permit #: 17921 Type of Inspection:  Annual  Complaint  Follow Up (original inspection date \_\_\_\_\_)  
 Reason for Follow up:  clear up pending deficiency  Self-Report

Address: 120 Carolina Road Conway, SC 29526 Hours of Operation: M-F, 6:30a-6:00p  
 Telephone #: (843) 347-6811 Any changes in contact info (Phone/Email/Fax)?  Yes  No Overnight Care?  Yes  No  
 Center Director/Designee: Sally Ann Moore, Director  
 Change in Ownership or Director?  Yes  No If yes, Name: \_\_\_\_\_  
 Maximum number of children: 117 Building 1: \_\_\_\_\_ Building 2: \_\_\_\_\_ Building 3: \_\_\_\_\_  CDEP  
 Maximum number of infants: 22  24 months  30 months  I-4 facility Infants are in designated rooms?  Yes  No  N/A  
 Items posted in public view:  License  Menu  Ratio Chart (All classrooms) Does facility transport children?  Yes  No  N/A

MANAGEMENT, ADMINISTRATION & STAFFING 114-503				SUPERVISION 114-504			
C	N	N/A		C	N	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff files are in compliance H(1-7)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adequate supervision throughout facility A(1-2)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Training hours up-to-date K(5)(b-c)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Facility following tracking of children procedures A(3)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	At least 1 person with CPR & 1st Aid on the premises K(5)(h)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ratios adequate in all classrooms and on playground B, C
HEALTH, SANITATION & SAFETY 114-505							
C	N	N/A		C	N	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Children's faces/hands are clean B(1)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Proper diaper changing practices were observed F(1-16)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Medicine and harmful items labeled and stored properly D(2)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Proper handwashing practices were observed G(4)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	First Aid kit in facility and in vehicle if transport E(1), I(1)(g)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No smoking/consumption of alcoholic beverage A(3)
PHYSICAL SITE 114-507							
BUILDING				PLAYGROUND			
C	N	N/A		C	N	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ventilation and lighting & sufficient A(2)(a-d), (4)(a-c)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Playground equip. safe & firmly anchored B(7)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No strangulation/choking/suffocation hazards A(5)(g)(I-III)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Adequate cushioning material; at least 6ft fall zone B(9)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ceiling, floors, windows, doors free from hazards A(5)(d)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fencing/safety barriers 4ft. in height, in good repair B(4)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Building(s) temp between 68-80°F A(7) If no, close in 4 hrs.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Outdoor space free from hazards and litter B(2)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Facility free from pest problems (insects, rodents) A(8)(b-c)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Garbage kept properly in plastic lined receptacles A(8)(d-1)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	RESTING
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Electrical outlets are securely covered A(11)(c)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Play Pens observed C(4)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sink area has running water A(12)(d)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cribs meet federal standards (reviewed certificate) D(1)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Soap and disposable towels available at sink A(12)(l)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cots, mats, cribs labeled or charted for each child D(2)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Furniture, toys & equipment are clean and in good repair C(1)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	PROGRAM 114-508
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Furniture, toys & equipment meets the CPSC standards C(2)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Written, planned, daily program of activities that is developmentally & age appropriate observed A(1-3)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Healthy pets/animals (Vaccination record up-to-date) E(4)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Positive, non-abusive discipline practice B(1)
MEAL REQUIREMENTS 114-508							
C	N	N/A		C	N	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meals & snacks in compliance with USDA A(1)(b)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Round, firm foods are not offered to children under 4 yrs. Old, unless properly cut to prevent choking risk A(3)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Clean, wholesome, unspoiled, properly labeled food A(4)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food stored & handled properly D(1)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food preparers have proper hair restraints B(5)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	All cleaning & poisonous items stored away from food D
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Refrigerators have thermometers, temp under 45°F D(2-3)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
INFANT CARE 114-509				TRANSPORTATION 114-505 I			
C	N	N/A		C	N	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Infants are placed on their back to sleep A(5)(a)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Vehicle has proper safety restraints & in good repair I(1)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No bottles propped or given in cribs or on mats A(3)(c)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Checklist for loading/unloading children reviewed (2)(d)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food for toddlers cut in pieces 1/2 inch or less A(3)(k)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Driver's (valid) driver's license reviewed (1)(f)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food for infants cut in pieces 1/4 inch or less A(3)(l)				
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Crock pots, bottle warmers, are inaccessible to children, No microwaving of beverages observed A(3)(d)				
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cups and bottles labeled with child's name & used only by that child A(3)(a)				
				C-Compliant with Regulation N-Noncompliant with Regulation			
No violations noted at the time of visit <input checked="" type="checkbox"/>							

Signature of Director/Operator/Designee: *Sally Moore* Date: 2-10-2020  Refused to sign  
 Signature of Child Care Licensing Specialist: *Sally Moore* Date: 02-10-2020