South Carolina Department of Social Services
Office of Child Care Licensing

**INSPECTION VISIT FORM FOR REGISTERED FAITH BASED CHILD CARE CENTERS**

Facility Name: St. Gregory the Great Catholic School — Date of Inspection: 3/11/19 — Time of Inspection: 11:10 a.m.
Permit #: 24143 — **Type of Inspection:** ☑ **Annual** ☐ **Complaint** ☐ **Follow Up**
Address: 38 St. Gregory Drive Bluffton, SC 29909 — Hours of Operation: M-F,7:30a-6:00p
Telephone #: (843) 815-9988 — Any changes in contact info (Phone/Email/Fax)? ☐ Yes ☑ No — Overnight Care? ☐ Yes ☑ No
Center Director/Designee: Elizabeth Kelley, Director
Change in Ownership or Director? ☐ Yes ☑ No — If yes, Name: _____
Maximum number of children: 31 — Building 1: ✓ Building 2: _____ Building 3: _____
Maximum number of infants: 3 — ☑ 24 months ☐ 30 months ☐ I-4 facility — **Infants are in designated rooms?** ☐ Yes ☐ No ☑ N/A
**Items posted in public view:** ☑ License ☐ Menu ☑ Ratio Chart (All classroom) **Does facility transport children?** ☑ Yes ☐ No ☐ N/A

| MANAGEMENT 114-523 | C | N | N/A |
|---|---|---|---|
| Staff files are in compliance **F(1-4)** | ☑ | ☐ | ☐ |
| Are training hours up-to-date? **F(3)(a-b)** | ☑ | ☐ | ☐ |
| At least 1 person with CPR & 1St Aid on the premises **H(5)(f)** | ☑ | ☐ | ☐ |

| APPLICATION OF STAFF:CHILD RATIOS 114-524 | C | N | N/A |
|---|---|---|---|
| Adequate supervision throughout the facility **A(1) (a-b)** | ☑ | ☐ | ☐ |
| Facility following tracking of children procedures **A(2)** | ☑ | ☐ | ☐ |
| Ratios adequate in all classrooms and on playground **B & C** | ☑ | ☐ | ☐ |

| HEALTH, SANITATION & SAFETY 114-525 | C | N | N/A |
|---|---|---|---|
| Children's faces/hands are clean **B(1)** | ☑ | ☐ | ☐ |
| Medicine & harmful items labeled and stored properly **D(2)** | ☑ | ☐ | ☐ |
| First Aid kit in facility and in vehicle if transport **E(1), I(1)(g)** | ☑ | ☐ | ☐ |

| | C | N | N/A |
|---|---|---|---|
| Proper diaper diapering practices were observed **F(1-16)** | ☐ | ☐ | ☑ |
| Proper handwashing practices were observed **G(4)** | ☑ | ☐ | ☐ |
| Smoking permitted only in designated area **A(3)** | ☐ | ☐ | ☑ |

| PHYSICAL SITE 114-527 | C | N | N/A |
|---|---|---|---|
| **BUILDING** | | | |
| Ventilation and lighting sufficient **A(2)(a-d),(4)(a-c)** | ☑ | ☐ | ☐ |
| Ceiling, floors, windows, doors free from hazards **A(5)(d)** | ☑ | ☐ | ☐ |
| No strangulation/choking/suffocation hazards **A(5)(g)(i-iii)** | ☑ | ☐ | ☐ |
| Building(s) temp between 68-80 °F **A(7)** | ☑ | ☐ | ☐ |
| Facility free from pest problems (Insects, rodents)**A(8)(b-c)** | ☑ | ☐ | ☐ |
| Garbage kept properly in plastic lined receptacles **A(8)(d-i)** | ☑ | ☐ | ☐ |
| Electrical outlets are securely covered **A(11)(c)** | ☑ | ☐ | ☐ |
| Sink area has hot & cold water **A(12)(d)** | ☑ | ☐ | ☐ |
| Soap and towels in restrooms **A(12)(i)** | ☑ | ☐ | ☐ |
| Furniture, toys & equipment are clean and in good repair **C(1)** | ☑ | ☐ | ☐ |
| Furniture, toys & equipment meets CPSC standards **C(2)** | ☑ | ☐ | ☐ |

| | C | N | N/A |
|---|---|---|---|
| **PLAYGROUND** | | | |
| Outdoor space free of glass, paper & other litter **B(2)** | ☑ | ☐ | ☐ |
| Fencing/safety barriers 4ft in height, in good repair **B(4)** | ☑ | ☐ | ☐ |
| Playground equipment safe & firmly anchored **C (6)** | ☑ | ☐ | ☐ |
| Adequate cushioning material; at least 6ft. fall zone **C(8)** | ☑ | ☐ | ☐ |
| **RESTING** | C | N | N/A |
| Cribs meet federal standards (reviewed certificate) **D(1)** | ☐ | ☐ | ☑ |
| Cots, beds, mats, & cribs labeled for each child **D(2)** | ☑ | ☐ | ☐ |
| Pack & plays not used for sleeping **D(1-2)** | ☐ | ☐ | ☑ |
| **TRANSPORTATION 525 I** | ☐ | ☐ | ☐ |
| Vehicle has proper safety restraints and in good repair **I(1)** | ☑ | ☐ | ☐ |
| Checklist for loading/unloading children reviewed. **I(2)(d)** | ☑ | ☐ | ☐ |

| MEAL REQUIREMENTS 114-528 | C | N | N/A |
|---|---|---|---|
| Meals and snacks in compliance with USDA **A(1)(b)** | ☑ | ☐ | ☐ |
| Clean, wholesome, unspoiled properly labeled food **A(4)** | ☑ | ☐ | ☐ |
| Food preparers have proper hair restraints **B(5)** | ☑ | ☐ | ☐ |
| Refrigerators have thermometers(Temp under 45°F)**D(2-3)** | ☑ | ☐ | ☐ |

| | C | N | N/A |
|---|---|---|---|
| Round, firm foods are not given to children under 4y/o, unless properly cut to prevent choking risk. **A(3)** | ☑ | ☐ | ☐ |
| Food labeled, stored and handled properly **D(1)** | ☑ | ☐ | ☐ |
| Cleaning & poisonous items stored away from food **D(8)** | ☑ | ☐ | ☐ |

| INFANT CARE 114-529 | C | N | N/A |
|---|---|---|---|
| Cups and bottles labeled with child's name & used only by that child **A(1)(a)** | ☐ | ☐ | ☑ |
| No bottles propped or given in cribs or on mats **A(1)(c)** | ☐ | ☐ | ☑ |
| Breast milk is not heated in the microwave. If microwave is used to heat formula/beverages, parents are notified in writing **A(1)(d)** | ☐ | ☐ | ☑ |
| Food for toddlers cut in pieces ½ inch or less. **A(1)(k)** | ☐ | ☐ | ☑ |
| Food for infants cut in pieces ¼ inch or less. **A(1)(j)** | ☐ | ☐ | ☑ |
| Infants are placed on their backs to sleep, unless Doctor's note is provided. **A(3)(a)** | ☐ | ☐ | ☑ |

**C = Compliant with Regulation - N = Noncompliant with Regulation** | **No violations noted at the time of visit** ☑

Signature of Director/Operator/Designee: E R Kelley — Date: 3/11/19 — ☐ Refused to sign
Signature of Child Care Licensing Specialist: Patricia Palmer — Date: 3/11/19