

The State Advisory Committee on the
Regulation of Child Care Facilities

Tuesday, September 25, 2018
DSS State Office / North Tower Building
1535 Confederate Avenue, Columbia, SC 29201

- Members Present:** Tricia Sheldon
Edward Brashier
Tammy Compton
Shady Hall
Vicki Hoover
Bonnye Hughes
Brandy O’Neill (via conference call)
Kerrie Schnake (via conference call)
Robin Spires
- Members Absent:** Patricia (Scarry) Anderson, Roger Pryor, Reginald Williams
- Staff to Committee:** Samuel Frederick, Kaline Bell, and Susan Tanner
- Guests:** Monica Cohens, SC Child Care Resource & Referral
Debra Earwood, SC Association for Christian Schools
Jonique Smalls, Families First LLC

The meeting began with the introduction of the guests. Tricia Sheldon, Chair, then called the meeting to order at 10:05 am.

A motion was made and seconded to approve the minutes from the April 24, 2018, meeting. The motion was approved unanimously.

A motion was made to approve the agenda. The agenda was approved unanimously.

Tricia Sheldon, Chair, spoke about the timeline that would need to be adhered to in order to advance the proposed Family Child Care Homes regulations through the legislature, and the possibility of scheduling an evening and weekend Public Hearing.

Old Business: The regulations for Public and Private Child Care Centers are in effect.

New Business: The committee began discussion with the following section.

114-532 **(A)(4)(a) – (g)** *Review section at the request of Child Care Licensing regarding the procedures an applicant should follow when registering a family child care home as (f) – (i) do not appear in the requirements for registered FCCH's. A motion was made and seconded to leave the section as written.*

The motion was approved unanimously.

114-534 **(A) and (B)** *Discuss adequate supervision of children. A motion was made and seconded to revise the regulations as follows:*

(A) Supervision

Supervision of children shall be adequate at all times and requires:

- (1) Awareness and responsibility for the ongoing activity of each child, knowledge of activity requirements and children's needs and accountability for their care.
- (2) The operator and/or caregiver is in the same general area as the children and immediately available to them at all times.
- (3) The operator and/or caregiver is directly overseeing the children and their activities at all times.
- (4) The operator and/or caregiver is monitoring all the children's activities by sight.
- (5) The operator and/or caregiver is outside with all children in care during outdoor play.

(B) Naptime supervision

- (1) The operator and/or caregiver is awake and alert while the children nap.
- (2) The operator and/or caregiver is on the same level of the home where children are napping.
- (3) The operator and/or caregiver keeps all doors open if children nap in different rooms or areas.
- (4) The operator and/or caregiver visually checks on each child every 15 minutes.

(5) The operator and/or caregiver must be accessible to the children during naptime in case they have an emergency, i.e., asthma attack, breathing stops, or any other traumatic experience or in case of an emergency situation that requires evacuation, such as a fire.

The motion was approved unanimously.

The committee began reviewing the remainder of the regulations beginning at 114-535 (E) Temperature, which followed with a discussion of 114-535(F) Fire Safety and emergency preparedness, including the role of an emergency person.

114-531 **(A)(10) Emergency person** *Discuss the definition of emergency person.* A motion was made and seconded to delete the language regarding the number of annual hours an emergency person can work. The section now reads: An individual 18 years of age or older, not regularly employed by the family child care home who is immediately available to serve as a caregiver in the home during emergency situations. This person shall meet all requirements of a caregiver, including training.

The motion was approved unanimously.

114-535 **(F)(2) Fire safety and emergency preparedness** *Discuss naming the emergency person.* A motion was made and seconded to revise the section as follows: The operator shall have a written emergency plan. This plan should include naming the emergency person to be summoned quickly to assist in the emergency.

The motion was approved unanimously.

114-535 **(F)(3) Fire safety and emergency preparedness** *Discuss the contact information of the emergency person.* A motion was made and seconded to require contact information of the emergency person. The section now reads: Emergency telephone numbers and information shall be posted, including the name/contact information of the emergency person.

The motion was approved unanimously.

114-535 **(I)(2) Toilets and sinks** *Discuss toilet training equipment.* A motion was made and seconded to delete the current language, and revise the section to state the following: Potty chairs and seat adaptors are to be used in the bathroom only. Contents must be disposed of in a toilet, and chairs/adaptors must be sanitized with bleach water after each use.

The motion was approved unanimously.

114-535 **(I)(3) Toilets and sinks** *Discuss appropriate water temperature for toilets and sinks.* A motion was made and seconded to remove the word 'warm' and revise the section to state: Water under pressure, liquid or granular soap and disposable towels shall be provided.

The motion was approved unanimously.

A blanket motion was made and seconded to change the word 'center' to 'family child care home' throughout the Family Child Care Home regulations.

The motion was approved unanimously.

114-536 **(A)(1)(c) Home structure.** *Discuss formatting.* A motion was made and seconded to revise the language as follows: There shall be areas protected from general walkways within the home where crawling children can be on the floor to explore.

The motion was approved unanimously.

114-536 **(C)(2) Outdoor space** *Discuss the restriction of outside space.* A motion was made and seconded to leave the following language as is: Outside space shall be restricted by fence or barrier if near unsafe areas such as traffic, parking areas, ditches, body of water, or steep slope.

The motion was approved unanimously.

114-537 **(A)(1) – (5) Meal requirements** *Discuss meal requirements.* The language was changed to state the following:

- (1) Nutritious meals and/or snacks shall be provided every four hours.
- (2) A full serving of milk, or appropriate substitution for children with allergies, shall be offered a minimum of one time per day.
- (3) If the family child care home provides overnight care, a dinner and evening snack must also be served.
- (4) When the family child care home provides food, it shall be in good condition free from spoilage and contamination and safe for human consumption.

(5) Safe water for drinking shall be accessible to children throughout the day.

*Only section (5) was voted on during a blanket vote.

114-537 **(D)(1) Cleaning and storage of utensils and equipment** *Discuss cleaning procedures.* The language was changed to reflect the following:
Cleaning procedures – After each use, all tableware, kitchenware, and food contact surfaces used in preparation, serving or storage of food shall be thoroughly cleaned and sanitized.

*The above section was voted on during a blanket vote.

114-538 **(A)(7) Safe sleep** *Discuss the care of infants while sleeping.* A motion was made and seconded to revise the language as follows: Caregiver must visually check on infants every 15 minutes while sleeping, and the child should be removed from crib upon waking.

*The above section was voted on during a blanket vote.

114-538 **(A)(10) Safe sleep** *Discuss the use of cribs/play equipment.* This section which read as follows was removed: Children shall not remain in their cribs or play equipment for other than sleeping and specific, short time-limited quiet play.

*The above section was voted on during a blanket vote.

The committee made and seconded a motion to vote on the four sections above shown with an asterisk, and listed below:

114-537 **(A)(5) Meal requirements**
114-537 **(D)(1) Cleaning and storage of utensils and equipment**
114-538 **(A)(7) Safe sleep**
114-538 **(A)(10) Safe sleep**

The motion was approved unanimously to change the language in 114-537(A)(5), 114-537(D)(1), and 114-538(A)(7) as described above, and to strike 114-538(A)(10).

114-538 **(C)(1) Feeding chairs** *Discuss the use of feeding chairs.* A motion was made and seconded to revise the section to state the following: Feeding chair and trays shall be in good repair and made of an easily cleanable surface; and shall be cleaned after each individual use.

The motion was approved unanimously.

Frankie Peterson with Child Care Licensing spoke about the agency's position regarding using playpens and Pack-n-Plays for sleeping infants. A motion was made and seconded to table the vote on 114-536 (A)(2)(b) on page 20 and 114-538(A)(6) on page 22 of the proposed regulations for Family Child Care Homes updated on 4.24.18 in order to research the matter more fully and to revisit the discussion at the next meeting.

The motion was approved unanimously.

Tricia Sheldon adjourned the meeting at 12:30 pm.