

# ABC Quality



**ABC Quality Supplemental Information**  
April 2018 PILOT YEAR

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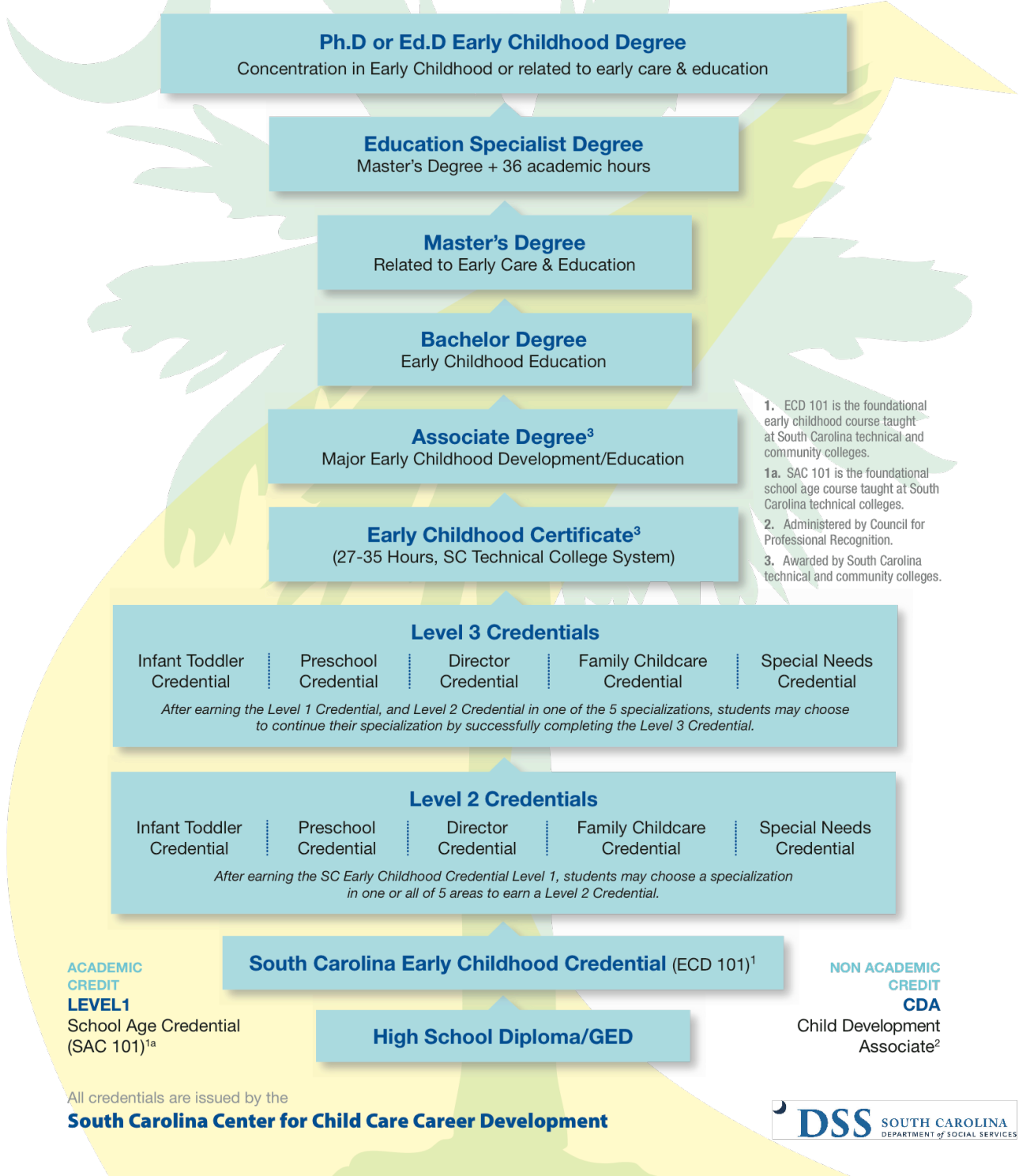
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SC Early Care and Education Career Path and Credential Levels

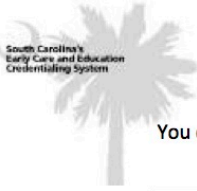
SOUTH CAROLINA

**Early Care and Education Career Path**

Created to support the professional development system for early care and education professionals developed by the Center for Child Care Career Development and funded by the Department of Social Services.



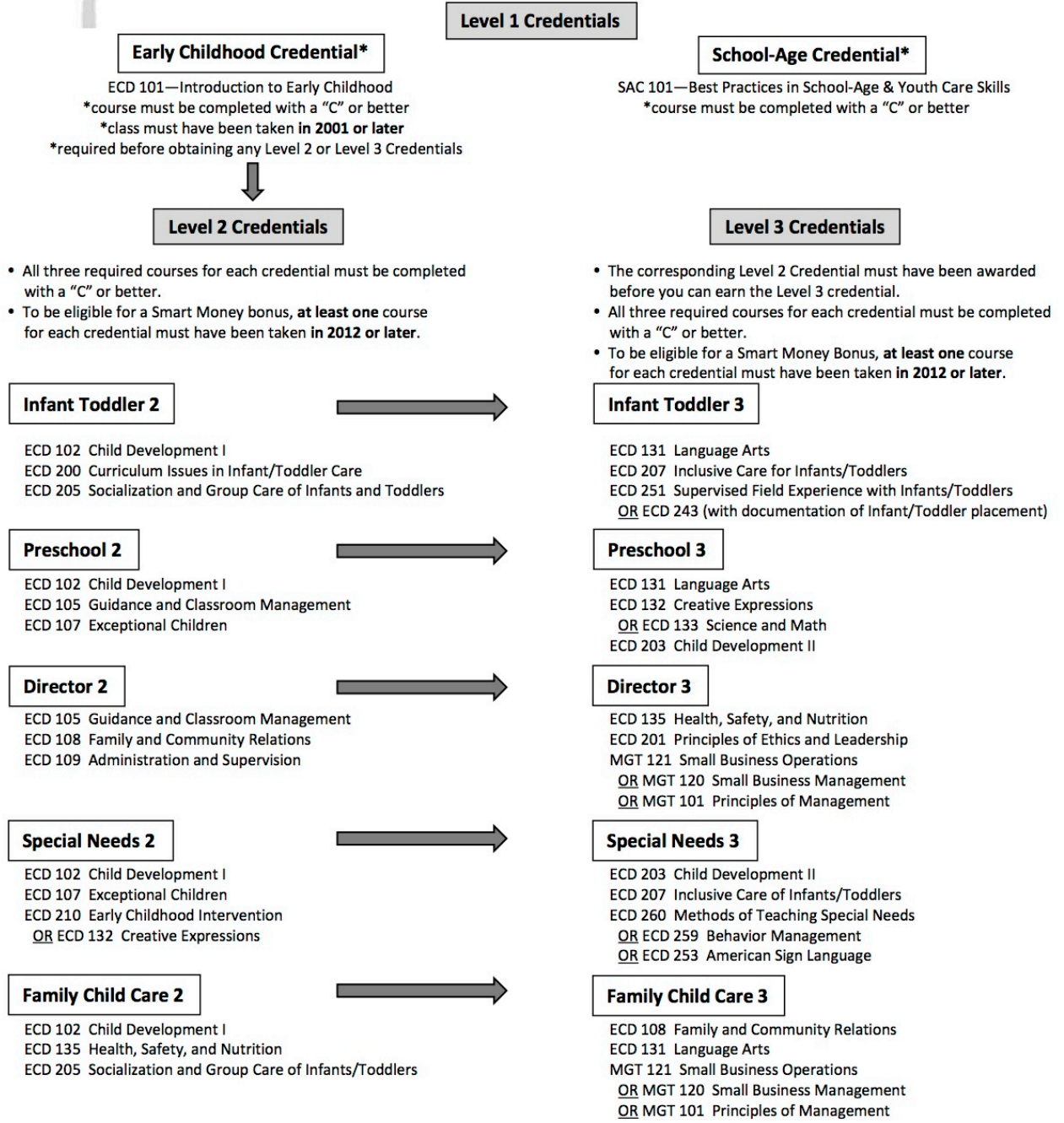
All credentials are issued by the **South Carolina Center for Child Care Career Development**



## LOOK What You Can Earn...

### through the South Carolina Early Care and Education Credentialing System.

By taking courses at South Carolina Technical Colleges, you can earn Early Care and Education Credentials. You can also earn Smart Money Bonuses if you work in a licensed or registered child care program in South Carolina.



#### To Receive a Credential:

Submit a completed Credential Form with an unofficial copy of your transcript to:  
Center for Child Care Career Development  
P.O. Box 5616, Greenville, SC 29606  
OR  
Fax to: (864) 250-8680  
(You do not need to be working in child care to receive a Credential.)

#### To Be Eligible for Smart Money Bonuses:

In addition to earning the Credential, you must:

- be 18 years or older, and
- be currently working in a licensed or regulated child care program in South Carolina and
- have your director complete, sign, and date the Employer Information section of the Credential Form

### Standard II.C Pro-Rated Professional Development Hours

Hire Date Between	Number of Hours Director	Number of Hours Teachers / Assistant Teachers
January 1 - February 29	20	15
March 1 - April 30	17	12
May 1 - June 30	15	10
July 1 - August 31	12	7
September 1 - October 31	10	5
November 1 - December 31	5	2

**Standard II.C.2 Sample Professional Development Plan**

**Individual Professional Development Plan**

Name: \_\_\_\_\_

Annual Professional Development / Education Goal:

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Current Career Level: \_\_\_\_\_

TIMEFRAME Dates	Skill / Practice Development Activities	Education Development Activities
Next 6 months		
Next 12 Months		

Professional Development Plan discussed and approved on \_\_\_\_\_ .

ECE Professional Signature \_\_\_\_\_

Supervisor Signature \_\_\_\_\_

### Standard II.C.5 SAMPLE Staff Evaluation Form

#### Staff Evaluation

Employee: \_\_\_\_\_ Date of Evaluation: \_\_\_\_\_

Date of Hire: \_\_\_\_\_ Evaluation Period: \_\_\_\_\_

Classroom Age Level (circle): INFANTS TODDLERS PRE-SCHOOL SCHOOL-AGE

#### To Be Completed by Director

For each of the following areas, rate the employee using a score of 1-5 to indicate how the employee is mastering the skill. Use the comments section to discuss all items ranked 3 or lower and to highlight employee strengths.

- 5 – Has mastered this area and could teach others
- 4 – Is strong in this area but could improve
- 3 – Is average in this area
- 2 – Is below average in this area and could learn more about this
- 1 – Needs help with this to be more effective

#### Professional Conduct:

- \_\_\_\_\_ works when scheduled
- \_\_\_\_\_ arrives at work on time
- \_\_\_\_\_ gives ample notice for absences
- \_\_\_\_\_ dresses appropriately for working with young children
- \_\_\_\_\_ maintains confidentiality concerning children
- \_\_\_\_\_ maintains good working relationships with other staff members
- \_\_\_\_\_ works as a team player, completing job tasks in a timely manner
- \_\_\_\_\_ has conversations that are positive and related to the children and work
- \_\_\_\_\_ is open to constructive feedback

#### Skills Working with Children:

- \_\_\_\_\_ presents a friendly and warm demeanor
- \_\_\_\_\_ gets down on the floor with the children
- \_\_\_\_\_ shows respect for individuals
- \_\_\_\_\_ encourages independence/self help
- \_\_\_\_\_ promotes self-esteem in communications
- \_\_\_\_\_ avoids labeling of children
- \_\_\_\_\_ reinforces positive behavior
- \_\_\_\_\_ speaks to children regularly using positive phrases and tone
- \_\_\_\_\_ has good sanitary practices (hand-washing for self and children as required, classroom environment, etc.)

**Skills Working with Parents:**

- \_\_\_\_\_ listens and responds well to parents
- \_\_\_\_\_ is tactful when discussing children
- \_\_\_\_\_ seeks partnership with parents
- \_\_\_\_\_ has good relationships with parents
- \_\_\_\_\_ regularly communicates with parents verbally and in writing as needed
- \_\_\_\_\_ greets parents by name and with a smile
- \_\_\_\_\_ is available and approachable with parents

**Skills Working in Classroom:**

- \_\_\_\_\_ reads to children in small groups several times a day
- \_\_\_\_\_ develops and implements daily lesson plans based on thematic units
- \_\_\_\_\_ provides developmentally and culturally appropriate activities
- \_\_\_\_\_ uses learning centers in the classroom in appropriate ways
- \_\_\_\_\_ provides a creative and inviting learning environment
- \_\_\_\_\_ sets up the room before children arrive
- \_\_\_\_\_ speaks to children using positive phrases and a positive tone
- \_\_\_\_\_ maintains a clean and orderly environment
- \_\_\_\_\_ rotates learning materials in and out regularly

**Professional Development:**

- \_\_\_\_\_ attends all staff development meetings
- \_\_\_\_\_ shows improvement in areas on which s/he has received training
- \_\_\_\_\_ uses new instructional strategies
- \_\_\_\_\_ seeks additional educational credential or degree in the field

**Strengths:**

**Areas of Improvement:**

**We have discussed and agreed with this evaluation for the current year.**

Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### Summary of Structural Indicators That Do Not Apply to School-Age Only Programs

I.B.3- The orientation includes SC Early Learning Standards

I.C.5\* The program's staffing plan ensures that children remain in their assigned classroom for at least 85% of the day.

I.C.8\* The program provides paid planning time for teachers as a part of their staffing plan. This time can be used for teachers to plan together, mentor each other, etc.

I.C.9\* The program has a transition policy that includes practices to support successful internal transitions (moving into new classrooms within the center) for children and their families. The policy must include plans to limit internal transitions of children to a new age group/classroom to no more than once a year.

I.C.10\* The Transition Policy has a plan to ensure successful external (children moving to a new program or school) transitions for children and their families.

I.C.14\* The program has a procedure to support ongoing observation and documentation of child learning and development.

I.C.15\* The program has lesson plans that are linked to specific learning goals and objectives based on individual child assessments.

Element III Standard D: Child Screening and Referrals (all indicators under this standard)

IV.A.4\* Teachers offer a minimum of 2 family/teacher conferences annually.