



South Carolina Department of Social Services
Child Care Licensing
CONSENT TO RELEASE INFORMATION
AND COMPLIANCE STATEMENT

The SC Child Care Licensing Law, Section 63-13-40 D(1-2) et seq., Code of Laws states that in order to be employed by or to provide caregiver services at a childcare facility licensed, registered, or approved under this sub-article, a Central Registry and Database check must be conducted by DSS to determine any abuse or neglect perpetrated by the person upon a child.

Name of Child Care Facility: _____ Name of Director/Operator: _____

Street Address of Facility: _____ City: _____ State: _____ Zip Code: _____

County: _____ Facility Permit/ App ID Number _____ Check One: [] NEW Staff Member [] RENEWAL Staff

(Optional) [] I want to receive results for this check by facility's e-mail address on file. Contact your Regional Office if any changes to email address

Print or Type: Do not use initials. Spelling of the entire name is required to avoid processing delays.

Full Name: _____ Last _____ First _____ Middle _____ DOB: _____ Sex: _____

Maiden/Former Name: _____ Race: _____ Complete SSN (No X's): _____

Current Address: _____

Lists other addresses that you have lived at in the past 5 years, including dates of each residency: _____

This serves as my consent to authorize SC DSS Child Care Licensing to conduct a search of the Central Registry and Database of Child Abuse and Neglect and National Sex Offender Registry on myself. I understand that the information may prove unfavorable to me. I agree to hold any source of information, SC DSS and its staff harmless from liability associated with the release of information I have requested using this form.

No electronic signatures. Your signature MUST be witnessed. Mail form to SCDSS, Child Care Licensing, P.O. Box 1520, Room 218, Columbia, SC 29202-1520

Signature of Applicant _____ Date _____ Witnessed by Director/Operator/Designee _____ Date _____

To be completed by authorized DSS employee only.

Results of Search of the Child Abuse and Neglect Database, Central Registry and National Sex Offender Registry.

- [] The applicant is not listed as a perpetrator in the Central Registry or Database of Child Abuse and Neglect.
[] The applicant is listed as a perpetrator in the Central Registry. According to state law, being named as a perpetrator prohibits an individual from being employed in a child care facility.
[] The applicant is listed as a perpetrator in the Database of Child Abuse and Neglect. According to state law, being named as a perpetrator prohibits an individual from being employed in a child care facility for up to 7 years.
[] The applicant information requires research. An additional 10 days are needed to process this request.
[] The applicant is not listed in the National Sex Offender Registry. (NSOR)
[] The applicant is listed in the National Sex Offender Registry. (NSOR)

Child Abuse and Neglect/ National Sex Offender Registry Check Completed by: _____ Authorized DSS Employee _____ Date _____

FOR PROVISIONAL EMPLOYMENT ONLY

THIS FORM ONLY NEEDS TO BE NOTARIZED IF THE EMPLOYEE IS BEING HIRED PROVISIONALLY AS DEFINED BY SECTION 63-13-40 D(2) AT THE TOP OF THE FORM. I AFFIRM BY THIS SWORN AND SIGNED STATEMENT THAT I AM NOT LISTED IN THE CENTRAL REGISTRY OR DATABASE AS A PERPETRATOR OF CHILD ABUSE AND NEGLECT.

Staff's Signature: _____ Staff's Title: _____

SWORN TO AND SUBSCRIBED BEFORE ME

This _____ day of _____, 20 _____,

My Commission Expires: _____

Notary Public for South Carolina