

\_\_\_\_\_  
**Name of Organization**

\_\_\_\_\_  
**Physical Location Address of Center**

\_\_\_\_\_  
**City, State, Zip Code**

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**PUBLIC RELEASE**

\_\_\_\_\_  
**(Name of Institution/Sponsoring Organization)**

announces the sponsorship of U.S. Department of Agriculture Child and Adult Care Food Program. Meals are available to participants at no charge. In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

List of sponsored sites:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____

**Name of Contact:** \_\_\_\_\_ **Telephone Number:** \_\_\_\_\_

**SOUTH CAROLINA DEPARTMENT OF SOCIAL SERVICES  
CHILD AND ADULT CARE FOOD PROGRAM**

**PUBLIC RELEASE FOR CHILD NON PRICING PROGRAMS**

AGREEMENT # \_\_\_\_\_

INSTITUTION NAME \_\_\_\_\_

Attach a **COPY** of the actual information your organization will submit to the organizations listed below (The approved public release must be sent within two weeks of approval to participate in the CACFP).

Name(s) of public information media (local newspaper, local cable TV Station, radio, etc.) to which public release will be sent.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Name(s) of minority and grassroots organizations to which public release will be sent:

(Example: churches, community action program, civic organization, migrant group, neighborhood council, local chapter of NAACP, or similar group)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_