The State Advisory Committee on the
Regulation of Child Care Facilities

Tuesday, July 23, 2019
10:00 am – 1:00 pm
DSS State Office / North Tower Building
1535 Confederate Avenue, Columbia, SC 29201

Members Present: Tricia Sheldon

           Edward Brashier

           Tammy Compton – via conference call

           Shadie Hall

           Bonnye Hughes

           Roger Pryor – via conference call

           Kerrie Schnake - via conference call

           Robin Spires

Members Absent: Patricia (Scarry) Anderson, Vicki Hoover, Brandy O'Neill,

           Reginald Williams

Staff to Committee: Charlene Caldwell, Samuel Frederick, Kaline Bell, Susan Tanner

           Cathy Kovacs – via conference call

Guests: Monica Cohens, SC Child Care Resource & Referral

           Martina Mitchell, SCACAP

           Natasha Pauling, SCACAP

           September Jones, Kinder Care Education

The guests were introduced and Tricia Sheldon, Chair, shared that she has received a cross-spectrum of resumes from individuals within the child care field, but is still in need of individuals for some of the slots.

Once the eighth member joined via conference call, the meeting was called to order at 10:15 am.

A motion was made and seconded to accept the minutes; the motion was approved unanimously.

A motion was made and seconded to accept the agenda; the motion was approved unanimously.

114-533   **(C)(1) and (C)(2) Reporting Incidents:** *Discuss the similarity of the two sections and consider combining them for clarity.* A motion was made and seconded to combine the two sections by adding a, b, and c from (2) to the beginning of (1), and renumbering the remaining numbers as appropriate. The remainder of the second section was removed. The section was revised to state the following:

(1) The operator shall report the following incidents to the parents/guardians immediately and report to the Department within 24 hours after the occurrence:

     a. Death of a child or staff person that occurs at the family child care home;
     b. Child who is missing or who is left unattended in a vehicle operated by the family child care home;
     c. Major structural damages to the family child care home;
     d. Accidents or injuries involving any child occurring at the family child care home requiring medical treatment;
     e. Child or staff occurrences of communicable diseases that are required to be reported on the DHEC school exclusion list;
     f. An occurrence that requires the services of a fire or policy department which affect the health and safety of children.
     g. Natural or man-made disasters, including extreme weather conditions which cause the family child care home to be closed for more than one day of operation;
     h. Reports of alleged child abuse involving the operator, any staff person, or any household member; and
     i. Charges or convictions of crimes against the operator, any staff person, or any household member.

The motion was approved unanimously.

115-533   **(H)(2) Staff records:** *Discuss mirroring the language in (1) which lists the individuals whom records will be maintained on by the operator to (2).* A motion was made and seconded to include other members of the household in the list of individuals whom health records will be maintained on by the operator. The section was revised to state the following:

(2) The operator shall maintain the following health records for herself/himself, other members of the household, staff who are present during operating hours, and emergency person(s):

The motion was approved unanimously.

The committee reviewed the typos throughout the document, and a motion was made to approve them.

The motion was approved unanimously.

The committee discussed the process for getting the proposed regulations for Family Child Care Homes approved by the legislature. It was also decided that the current faith-based regulations be updated to include any changes that carried over from the current Public and Private Child Care Center regulations and the proposed Family Child Care Home regulations before the committee reviews the faith-based regulations.

A motion was made and seconded to adjourn the meeting; the motion was approved unanimously to adjourn at 1:10 pm.